

## Gender Change Request Form

**Instructions:**

- 1. Fill out form clearly and completely.**
- 2. Sign and date request.**
- 3. Submit completed form to the Office of the Registrar through our secure portal, [https://documents.york.cuny.edu/login?came\\_from=https%3A//documents.york.cuny.edu/registrar/%2B%2Badd%2B%2Bregistrar\\_docs](https://documents.york.cuny.edu/login?came_from=https%3A//documents.york.cuny.edu/registrar/%2B%2Badd%2B%2Bregistrar_docs)**

CUNYfirst ID: \_\_\_\_\_

Current Legal Name: \_\_\_\_\_

Last

First

Middle

No documentation is required to change your gender in CUNYfirst.

Please be aware, that changing your gender in CUNYfirst may cause a mismatch if you are a recipient of federal financial aid. You are advised to contact York College’s Financial Aid Office to alert the office of the gender change. In addition, you are advised to contact Social Security Administration, to prevent any problems with data mismatches between that agency’s records and the information on file with the Federal Department of Education, which administers federal student aid programs.

- Male           Female           Transgender           Gender  
Nonconforming
- Non-Binary           A gender not listed           Not specified (removing  
gender information)

I understand that this gender change is for internal CUNY purposes and that CUNY is not responsible for notifying any other agencies of this change. I further understand that any inconsistencies between CUNY’s record of my gender and the databases kept by other agencies may result in difficulties related to the processing and receipt of benefits caused by data mismatches. Finally, I understand that those agencies may require documentation to change gender in their records.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date