

York College

Construction/Maintenance Environmental Health and Safety Procedure

- Plan health and safety prevention before starting any job that would cause dust and odors, such as installing carpeting, curtains or painting, by increasing ventilation or scheduling the job on weekends or evenings if there are many people that would be affected. Improve the EHS prevention when the need arises.
- If it is the outside contractor's job ordered by the Office of Campus and Planning, the Office of Campus and Planning should notify the college community by e-mail 7 days in advance.
- If the job is done by our internal B&G department, B&G should notify the affected department at least 3 days in advance, so the department chair would then have an opportunity to give their faculty and staff an option to work/stay in less affected area.
- In case the buildings on our campus start leaking when raining, the custodial workers must take responsibility for their assigned floor, provide warning signs for wet areas to prevent tripping and slipping and report to B&G for emergency repairs as soon as possible.