



The York College Senate
Meeting of Tuesday, March 29, 2016
Senate Plenary - 12:30pm
Room 2M04

MINUTES

Present:

Administration: Keizs, Banrey, Davidson, Meleties, Thomas

Faculty Senators: Acker, Agin, Ashton, Barnes, Borenstein, Chanel, Criss, Gonzalez, Hughes, Kirk, Levey, Massimino, Mawyer, McFarquhar, McNeil, Pritchard, Profit, Robie, Saad, Shearin-Patterson

Student Senators: Ahamed, Anti, Antoine, Astudillo, Azad, Barrella, Barrett, Brewley-Addo, Chowdhury, Crawford, Elrakaiby, Garuba, Gobin, Kaur, T.; Oladipupo, Rodriguez, Roshid, Torres, Umarov, Wongmo

Guests (Non Senators): Amicucci, Taylor-Haslip

1. Call to Order

The meeting was called to order at 12:36pm.

2. Approval of Minutes: February 23, 2016

Brewley-Addo moved to accept the minutes as written. It was seconded. The minutes passed unanimously.

3. President's Report

President Keizs spoke about the status of the state budget indicating that there is some hopeful news. The governor has stated that the \$485 million dollars that was to be shifted from the state to the city will remain in the state budget.

There are still two outstanding things. First, the state assembly has supported a plan that instead of increasing tuition would include in the budget the equivalent amount of money that would have been earned with tuition increases. In this way the tuition at CUNY schools would remain fixed over the next two years. It is still important to send letters to our legislators. We should thank the assembly for supporting the measure and then urge the governor and the state senators to do the same.

Secondly, we are in need of \$250 million to go towards the collective bargaining agreement. We need to urge the assembly, senate, and the governor to include this money in the budget. President Keizs again urged those in attendance to write to our elected leaders to make sure that the budget reflects the needs of CUNY.

Janna Rodriguez, a York College student senator, was on the news recently speaking about these issues. She looked poised and her message made a lot of sense as she advocated skillfully on behalf of CUNY. President Keizs thanked her for her effort.

With respect to commencement, President Keizs noted that last year we tried something new in having each school have their own ceremony, but that this year we will return to having one unified commencement. The ceremony will take place on Friday June 3rd on the field behind the Health and Physical Education complex. The Honorable Julián Castro, Secretary of the U.S. Department of Housing and Urban Development, and former Mayor of San Antonio, Texas, will give the keynote address at the graduation this year.

President Keizs noted that a somewhat formal response to the faculty caucus resolution from the February Senate Plenary Meeting, in draft form was given to Senator Ashton and others. Copies of the response were available at the meeting for those that want them. The conversation on these matters is ongoing and President Keizs noted she is looking forward to a response. There are things happening on these matters and now the goal is to maintain and expand them.

4. Faculty Caucus Report

Senator Ashton thanked the president for her response to the resolution indicating that the faculty caucus is still looking at it and will respond formally at the next senate meeting.

5. Student Caucus Report

Senator Azad indicated that the students have read the resolution brought forward by the faculty caucus in February and that students, too, have complained about these issues.

He explained that student elections will take place on April 20th and 21st and encouraged faculty to remind students of these important dates.

Senator Azad explained that in a prior meeting with Provost Meleties, the matter of the FTE language in the current charter was discussed. The student caucus agrees that if the language remains as is, that the number of senators would be too great. Therefore, the students agree with the committee on governance's resolution to change the language of the charter from "FTE" to "full-time" so that the number of senators stays as it is currently.

Lastly, Sen. Azad indicated that students are going to Albany to support the PSC as well as to reject tuition rate increases.

6. Standing Committee Reports

➤ Governance Committee Report

Sen. Mawyer gave the report. He referred to two documents: the proposed and current language of the senate & two tables listing the number of senators currently and under the FTE language. These documents can be found at the conclusion of the minutes.

He began by noting that he made his first appearance in the senate in 1982 and that at that time the Mathematics Department had only one senator despite the size of the department. In 1983 he chaired a committee to review the, then current charter, and it was decided that the larger departments should have more representation. At that time the following sliding scale was created and put into effect.

Departments with 1-10 full-time faculty members have 1 senator
Departments with 11-20 full-time faculty members have 2 senators
Departments with more than 20 full-time faculty members have 3 senators.

The current charter uses the language of full-time-equivalent. Implementing this means that unlike the 32 faculty senators that now exist, there would be 44. That means another 44 student senators. All together these plus the administration's senators would put the grand total at 93.

The governance committee proposes changing "FTE" to "full-time faculty" and in doing so the current composition of the senate would be kept. The process to be under-taken is that the proposed language is read into the minutes. Then there is a period of 30 days during which the proposed changes are discussed and lastly the proposed changes are voted upon at a senate plenary meeting.

A discussion of the proposed change was undertaken.

A senator asked what the rationale was for putting FTE into the charter at the time it was done. Sen. Mawyer indicated that this was done because there were some departments that serviced a lot of students but that didn't have as many full-time faculty lines as the committee felt they should and so the committee did not want to cheat them out of representation. The senator then asked if that is not still the case?

It was noted that there were two tables being presented and that the number of projected senators on each is slightly different. Clarification about this was requested. One of the tables is based on 27 hours (using the full-time load of an adjunct lecturer) while the other table uses 21 hours (using the full-time load of a professor). One leads to 44 faculty senators and the other to 43, so the differences are slight.

A senator asked why the current changes are being made. Specifically, this senator asked what evidence exists that we no longer have the need for FTE. It was asked whether there are other ways of lessening the number of senators without losing the language of FTE.

President Keizs noted that as is we follow the language of FTE, we end up with 44 faculty senators in a college that has about 200 full-time faculty members. This means that roughly one quarter of the faculty would be part of the senate. She indicated that this might not be necessary or useful.

A senator noted that this is not about representing adjuncts, but rather about how much work is done by individual departments. Therefore, the number of courses each teaches should be how this is determined and in order for that to happen we need to be faithful to the language of FTE.

It was noted that there are other ways to reduce the total number of senators. One senator indicated that there is real unfairness to this change. The senator indicated that new faculty lines tend to go to departments that bring in a lot of money and that other departments have lines left un-filled despite servicing a lot of students because of how many courses they teach. In these cases the teaching goes from full-time to part-time faculty and the proposed language would mean these departments would have less of a say on curricular matters.

President Keizs indicated that she did not agree with the senator’s remarks about how faculty lines are determined indicating that departments with a large number of general education courses often receive faculty lines.

Senator Brewley-Addo moves that the proposed language be read into the minutes and that we move to the next agenda item.

The language of the proposed changes was read into the minutes. It is as follows:

Proposed Language:

Article III. MEMBERSHIP

Section 1. Composition

The York College Senate shall consist of representatives of the Faculty, Students and Administration.

Section 2. Faculty Representation

- A. The Faculty shall consist of all full-time personnel with the titles Professor, Associate Professor, Assistant Professor, Clinical Professor, Distinguished Professor, Lecturer, distinguished Lecturer, Doctoral Lecturer and Instructor.
- B. Each Department shall be entitled to at least one senator.
 - 1. Department designation shall be based on the Academic Structure List as maintained in the Office of Academic Affairs. For the purposes of this Charter, the Library and Student Development shall be considered departments.
 - 2. Each Department shall be represented according to the following schedule:

Full-time faculty size	Number of senators
Up to 10	1
11 to 20	2
21 plus	3

- C. In the event that a department with multiple disciplines is entitled to two or more senators, senators shall be from different disciplines.

➤ Curriculum Committee Report:

Sen. Kirk notes that this is the first time that the curriculum will be presented by type and not by department. This is something that was discussed and agreed upon three meetings ago. In his words, “We will see how it goes.”

1. Course Changes

- 1.1 Accounting
 - 1.1.1.1 ACC 350, “Income Taxation”
Adds hybrid option

- 1.1.1.2 ACC 351, “Advanced Income Taxation”
Adds hybrid option
- 1.1.1.3 ACC 381, “Advanced Accounting Problems”
Adds hybrid option
- 1.2 English
 - 1.2.1.1 JOUR 282, “Introduction to Broadcast News Reporting and Writing”
Adds hybrid option
 - 1.2.1.2 JOUR 285, “Basics of Online Journalism”
Adds hybrid option
- 1.3 HPEGSS
 - 1.3.1.1 PH 201, “History & Principles of Public Health”
Clarifies prereqs
 - 1.3.1.2 PH 210, “Epidemiology for Public Health Practice”
Clarifies prereqs
 - 1.3.1.3 PH 320, Applied Biostatistics in Public Health”
Clarifies prereqs
 - 1.3.1.4 PH 415, “Community Health Intervention Design & Methods”
Clarifies/modifies prereqs
- 1.4 MATH
 - 1.4.1.1 CS 172, “Computer Science I”
Updates prereqs
 - 1.4.1.2 MATH 122, “Analytic Geometry and Calculus II”
Updates prereqs
 - 1.4.1.3 MATH 225, “Discrete Mathematical Structures”
Updates prereqs
- 1.5 Nursing
 - 1.5.1.1 NURS 101, “Nursing Process and Pharmacology”
Updates prereqs; adds online option
 - 1.5.1.2 NURS 203, “Health Assessment- Wellness Promotion”
Updates coreqs; revises hours/distribution of hours
 - 1.5.1.3 NURS 204, “Health Assessment-Wellness Promotion for the Generic Program”
Updates coreqs; revises hours/distribution of hours
 - 1.5.1.4 NURS 210, “Fundamentals of Nursing Practice”
Updates coreqs; revises hours/distribution of hours; revises course description; revises credits from 5 to 6.
 - 1.5.1.5 NURS 301, “Values in Transition: Perspectives of Professional Nursing”
Revises credits/hours from 4/4 to 3/3
 - 1.5.1.6 NURS 302, “ Pharmacology for Nurses”
Clarifies prereq
 - 1.5.1.7 NURS 310, “ Nursing Process: Nursing Care of the Child-bearing Client/Family System”
Clarifies hours/distribution of hours, as course often taught in 7-week format but hours must be listed in 15-week format
 - 1.5.1.8 NURS 314, “ Management and Leadership in Professional Nursing/ Client Intersystems”
Updates coreqs/prereqs
 - 1.5.1.9 NURS 315, “ 315 Professional Nurse-Family and Community Intersystem I”
Updates prereqs; clarifies distribution of hours; revises course description; revises credits from 6 to 5
 - 1.5.1.10 NURS 320, “Adult Health I”
Updates prereqs; revises hours/distribution of hours; revises course description; revises credits from 8 to 7
 - 1.5.1.11 NURS 340, “ Nursing Care of Children: Infancy to Adolescence”

3. Program Revisions

- 3.1 Business & Economics
 - 3.1.1.1 Major redesign: Aviation Management
Program electives were inadvertently deleted in program design revision passed in Fall 2015. This proposal restores electives. Overall program credits/hours remain unchanged.
 - 3.1.1.2 Major redesign: Business
Change of course prefixes for BUS 322, 324, 329, and 475 in the major design reflects previously approved changes to these courses which moved them to the finance discipline; no change in overall credits/hours.
 - 3.1.1.3 Major redesign: ISM
Common Body of Knowledge and electives updated to reflect new developments in field. Two new concentrations allow students to focus studies on core themes which parallel common career paths in ISM. Overall hours/credits similar (old= 56-60, new=57-60).
 - 3.1.1.4 Major redesign: Marketing
Adds MKT 355 to elective options; no change in overall credits/hours.

- 3.2 English
 - 3.2.1.1 Major redesign: Journalism
Electives and requirement options updated to reflect current status of field, facilitate double-majoring in related disciplines, and clarify fieldwork requirements. Clarification means overall credits required are 39 (changed from “39-42”).
 - 3.2.1.2 Minor redesign: English
Requirements updated to parallel foundation course requirements in the ENG major; elective language revised to clarify options available to students. No change in overall credits/hours.

- 3.3 HPGSS
 - 3.3.1.1 Major redesign: Community health education
Electives revised to include options not previously available. No change in overall credits/hours.
 - 3.3.1.2 Major redesign: Movement science
PE 141 (Weight Training) and HE 314 (Nutrition and Health) added as program requirements to comply with accreditation standards of the Committee on Accreditation for Exercise Sciences.
 - 3.3.1.3 Minor redesign: Public health
Electives revised to include options not previously available. No change in overall credits/hours.

- 3.4 Occupational Therapy
 - 3.4.1.1 Major redesign: Occupational therapy
Incorporates course changes made in 1.6 above in response to request from NYS OPP. Overall required credits decrease by 1, from 99-98.

- 3.5 Nursing
 - 3.5.1.1 Major redesign: BSN
Adds CHEM 230 as screening course; clarifies screening course for program admission; adjusts credits in NURS 204, NURS 210, NURS 301, NURS 320, NURS 415, NURS 420 and NURS 430 (see 1.5) to keep total credits to complete BSN at 120
 - 3.5.1.2 Major redesign: RN→BSN
Adds CHEM 230 as screening course; clarifies screening course for program admission; adjusts credits in NURS 204, NURS 210, NURS 301, NURS 320, NURS 415, NURS 420 and NURS 430 (see 1.5) to keep total credits to complete BSN at 120

Several senators explained that the changes to the ISM program are worrisome to members of the faculty of the Department of Mathematics and Computer Science because many of the mathematics and computer science requirements are being removed. Some of the members of the department worry that this would weaken the program.

The business department noted that the chairperson of the mathematics and computer science department was consulted and his input and support was given to the proposal. The proposal increases the math requirements and the old CS courses required, according to the business department, were outdated. In order that students be more competitive in this changing workforce the changes need to be undertaken.

It was noted that the changes would make York's ISM program second only to Medgar Evers in the fewest number of required mathematics and computer science courses. President Keizs asked how many credits fewer but a motion to separate the ISM proposal from the others in this section was made by Brewley-Addo and seconded before the question could be answered.

The vote was 42 in favor and 3 opposed. The motion passes.

In the discussion that followed Sen. Kirk expressed dismay that the concerns being raised about the ISM program were not raised prior. That is, before the proposal came up for a vote on the senate floor. The senators expressing concern noted that the concerns of their colleagues were only made known to them recently.

A motion to accept the program revisions for the business and economic courses was made by Brewley-Addo and seconded. The vote was as follows: 32 in favor, 2 against, and no abstentions. The proposal passes.

A motion to approve the remaining items was made by Ashton and seconded. The proposal was passed unanimously.

4. New Programs

4.1 Accounting & Finance

4.1.1.1 New minor: Finance

Provides students interested in finance an opportunity to explore in detail an area that is critical to business students; 15 hrs/15 crs

4.2 Foreign Languages, ESL, Humanities

4.2.1.1 New minor: Film studies

Integrated, interdisciplinary approach to film, its various origins, purposes, production, and problems. Offering theory, history, and criticism, the minor prepares students to move beyond passive appreciation to scholarly analysis of film, qualifying them to participate in important cultural conversations about the medium. 12 hrs/12 crs

A motion to approve the proposal as presented was made by Brewley-Addo and seconded. The proposal passed unanimously.

5. Course Deletions

All courses listed are no longer offered, with relevant content integrated into other courses via prior curriculum actions.

5.1 Health Professions

5.1.1.1 HPMT 356, "Microbiology & Immunology"

5.1.1.2 HPMT 360, "Principles of Clinical Toxicology"

5.1.1.3 HPMT 498, "Independent Study in Medical Technology"

5.1.1.4 HPMT 499, "Advanced Practicum in Medical Technology"

5.2 Mathematics

5.2.1.1 MATH 184, "Analytic Geometry and Calculus I"

A motion to approve the proposal as presented was made by Garuba and seconded. The proposal passed unanimously.

President Keizs asked how these curriculum changes go into the chancellor's report given that we are now organizing them by type and not by department. Sen. Kirk indicated that changes in the chancellor's report go by type and so there is more synergy between this new format and the chancellor's report than the old format.

7. Old Business

8. New Business

9. Adjournment

A motion to adjourn to was made by Brewely-Addo and seconded. The meeting was adjourned at 1:39pm

Proposed Language:

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- E. Each Department shall be entitled to at least one senator.
- 3. Department designation shall be based on the Academic Structure List as maintained in the Office of Academic Affairs. For the purposes of this Charter, the Library and Student Development shall be considered departments.
- 4. Each Department shall be represented according to the following schedule:

Full-time faculty size	Number of senators
Up to 10	1
11 to 20	2
21 plus	3

- F. In the event that a department with multiple disciplines is entitled to two or more senators, senators shall be from different disciplines.

Current Language:

Article III. MEMBERSHIP

Section 1. Composition

The York College Senate shall consist of representatives of the Faculty, Students and Administration.

Section 2. Faculty Representation

- G. The Faculty shall consist of all full- and part-time personnel with the titles Professor, Associate Professor, Assistant Professor, Lecturer and Instructor or their adjunct equivalent.
- H. Each Department shall be entitled to at least one senator.
- 5. Department designation shall be based on the Academic Structure List as maintained in the President's Office. For the purposes of this Charter, the Library and Student Development shall be considered departments.
- 6. Each Department shall be represented according to the following schedule. Representation shall be based on a full-time equivalent ratio. All fractions shall be truncated:

Full-time faculty size	Number of senators
Up to 10	1
11 to 20	2
21 plus	3

- I. In the event that a department with multiple disciplines is entitled to two or more senators, senators shall be from different disciplines.

FTE Analysis for Senate Membership based on professor workload (21 hours/year)

	Department- Program	SP1 5 FT	Current Senators	Sp 15 Adj	FTEs	FTE total	# senators	# FTE	#senators
1	*SH&BS- Behavioral Sciences	21	3	235	22.38	43.38	3	1- 10	1
2	SA&S-Biology	12	2	198	18.86	30.86	3	11- 20	2
3	SA&S- Chemistry	11	2	146	13.90	24.90	3	21- 30	3
4	SA&S-Earth & Physical Sciences	8	1	130	12.38	20.38	2	31- 40	3
5	SA&S-English	23	3	200	19.05	42.05	3	41- 50	3
6	SA&S-Foreign Languages	13	3	146.3	13.93	26.93	3		
7	*SA&S- History and Philosophy	8	1	208.5	19.86	27.86	3		
8	SA&S-Math & Computer Science	18	3	121	11.52	29.52	3		
9	SA&S- Performing and Fine Arts	12	2	194.65	18.54	30.54	3		
10	SB&IS- Accounting and Finance	9	1	69	6.57	15.57	2		
11	SB&IS- Business and Economics	13	2	154	14.67	27.67	3		
12	SH&PP-Health & Physical Ed. and Gerontology	11	2	133	12.67	23.67	3		
13	SH&PP-Health Professions	9	1	62.5	5.95	14.95	2		
14	SH&PP- Nursing	8	1	115	10.95	18.95	2		
15	SH&PP- Occupational Therapy	7	1	26	2.48	9.48	1		
16	SH&PP-Social Work	7	1	41	3.90	10.90	2		
17	SH&PP- Teacher Education	5	1	41	3.90	8.90	1		
18	Library	10	1	0	0	10	1		
	SD/SEEK	1	1	20	1.9	2.9	1		
	Total	197	32	2146	2146.21	408.519	44		

FTE Analysis for Senate Membership based on lecturer workload (27 hours/year)

	Department-Program	SP 15 FT	Current Senators	Sp 15 Adj	FTEs	FTE total	
1	*SH&BS-Behavioral Sciences	21	3	235	17.41	38.41	3
2	SA&S-Biology	12	2	198	14.67	26.67	3
3	SA&S-Chemistry	11	2	146	10.81	21.81	3
4	SA&S-Earth & Physical Sciences	8	1	130	9.63	17.63	2
5	SA&S-English	23	3	200	14.81	37.81	3
6	SA&S-Foreign Languages	13	3	146.3	10.84	23.84	3
7	*SA&S-History and Philosophy	8	1	208.5	15.44	23.44	3
8	SA&S-Math & Computer Science	18	3	121	8.96	26.96	3
9	SA&S-Performing and Fine Arts	12	2	194.65	14.42	26.42	3
10	SB&IS-Accounting and Finance	9	1	69	5.11	14.11	2
11	SB&IS-Business and Economics	13	2	154	11.41	24.41	3
12	SH&PP-Health & Physical Ed. and Gerontology	11	2	133	9.85	20.85	3
13	SH&PP-Health Professions	9	1	62.5	4.63	13.63	2
14	SH&PP-Nursing	8	1	115	8.52	16.52	2
15	SH&PP-Occupational Therapy	7	1	26	1.93	8.93	1
16	SH&PP-Social Work	7	1	41	3.04	10.04	1
17	SH&PP-Teacher Education	5	1	41	3.04	8.04	1
18	Library	10	1	0	0.00	10	1
	SD/SEEK	1	1	20	1.5	2.5	1
	Total	197	32	2146	2146.21	361.5148	43