

**FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACTS (FERPA) AUTHORIZATION FORM**

This form Allows students to grant third parties, access to their educational records maintained by York College. The Family Educational Rights and Privacy Act of 1974 (Buckley Amendment) prohibits access to or release of educational records or personally identifiable information contained in such records (other than directory information) without the written consent of the student.

\_\_\_\_\_

<b>Student Last Name</b>	<b>Student First Name</b>	<b>CUNYFirst ID</b>
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**York College Email:** \_\_\_\_\_

I, the above name student, understand the contents of this form pertaining to the Family Educational Rights and Privacy Act of 1974 (FERPA) and authorize **YORK COLLEGE-CUNY**, to release the identified records to the person/agency. The named individual(s) listed below must provide government issued identification.

**Full name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Agency Name and Address:**

\_\_\_\_\_  
\_\_\_\_\_

I, the above name student, hereby authorize York College of the City University of New York to release the following:

- \_\_\_\_\_ Complete Access to entire records with no exceptions
- \_\_\_\_\_ Academic Records (attendance, class schedule, GPA, grades, graduation status, etc.)
- \_\_\_\_\_ Financial Aid (FAFSA information, financial aid award, holds disbursements, etc.)
- \_\_\_\_\_ Student Financial Account (bills, payments and refunds, etc. )
- \_\_\_\_\_ Other (specify): \_\_\_\_\_

These records are being released for the purpose of:

**The completed application must be submitted in person by the student with photo identification.**

\_\_\_\_\_  **Photo ID Checked**  
**Student Signature** **Date**

**To terminate the consent of this application the student must sign below and provide photo identification.**

Termination of Consent: \_\_\_\_\_  **Photo ID Checked**  
**Student Signature** **Date**

**OFFICE ONLY:**

**Staff Initial:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Staff Initial:** \_\_\_\_\_ **Processed Date:** \_\_\_\_\_