

**Division of Student Development
Center for Students with Disabilities
End of Year Report
Spring 2017**

Department/Unit:	Center for Students with Disabilities	
Mission Statement:	The York College Center for Students with Disabilities promotes access, equality, and empowerment for all through collaboration.	
Goals for 2016-17	<ol style="list-style-type: none"> 1. Utilize different modes of assessments and improve analysis and utilization of data in order to appropriately capture students' satisfaction, experiences, and success with CSD and enhance planning and programming to effectively meet their needs. 2. Develop intentional partnerships/collaborations with Academic Affairs and faculty to facilitate success for students with disabilities. 3. Develop and implement a plan in collaboration with IT to create ADA-compliant workstations in computer labs and classrooms and address accessibility compliance campus-wide. 4. Establish a yearly event that celebrates the achievements and success of CSD students. 5. Create a CSD newsletter. 	

Status of Goals Attainment for 2016-17	1. This goal is still in progress. CSD has continuously met and received support from Dr. Mary Osborne (Office of Institutional Effectiveness) in the development of various assessment tools to gather data on student satisfaction, experiences, and success. Assessment tools will be implemented during the 2017-2018 academic year.	
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	<p>CSD has become more intentional developing partnerships/collaborations with Academic Affairs and faculty to support students with disabilities. For example, during the 2016-2017 academic year, CSD worked closely with faculty from Fine Arts, Journalism, English, as well as the staff in the Library to organize and present See Us: Images of Disabilities at York; a photo exhibition highlighting portraits and narratives of members of the York College community living with disabilities. CSD also worked collaboratively with the Educational Technology Department addressing accessibility for online and hybrid courses. CSD continued to extended invitations to academic departments/programs for participation in disability related events, such as movie screenings and workshops.</p> <ol style="list-style-type: none"> 2. This goal is still in progress. CSD is working collaboratively with IT to develop and implement a plan that will address accessibility compliance campus-wide. 3. Instead of establishing a yearly event that highlights the achievements and success of students, CSD hosted award luncheons at the end of the fall and spring semesters to recognize students. CSD plans to host a yearly celebration during the 2017-2018 academic year. 4. CSD did not meet this goal; however, a CSD newsletter will be created during the 2017-2018 academic year. 	
<p>Amount of Students Using Services this Past Year:</p>	<p><u>Students Registered/Enrolled with CSD</u> Fall 2016: 125 Students (41 New Intakes) Winter 2016: 9 Students (1 New Intake) Spring 2017: 121 Students (26 New Intakes) Summer 2017: 12 Students (0 New Intakes) as of 6/8/16 Total: 267 students</p> <p>Graduates:21</p>	

Front Desk (Monthly Sign-In Sheets)

July 2016: 16
August 2016: 110
September 2016: 83
October 2016: 53
November 2016: 52
December 2016: 21
January 2017: 38
February 2017: 51
March 2017: 43
April 2017: 43
May 2017: 23
June 2017: 3 (as of 06/07/2017)
Total: 536

Computer Lab (Monthly Sign-In Sheets)

June 2016: 2
July 2016: 0
August 2016: 23
September 2016: 119
October 2016: 75
November 2016: 64
December 2016: 24
January 2017: 17
February 2017: 40
March 2017: 101
April 2017: 31
May 2017: 78
June 2017:3 (as of 06/06/2017)
Total: 577

Tutoring Referrals (Academic Achievement Center)

Fall 2016: 5 students were direct referrals
Spring 2017: 5 students were direct referrals
June 2016: 0 students (as of 06/06/17)
Total: 10

Advocacy/Mediation (On behalf or with Students)

Fall 2016: 10 cases

Spring 2017: 23 cases

Total: 33

Accommodations

Testing Accommodations:

July 2016: 29 exams were proctored

Fall 2016: 538 exams were proctored

January 2017: 8 exams were proctored

Spring 2017: 507 exams were proctored

June 2017: 0 exams (as of 06/06/17)

Total: 1,082

CUNY Assessment Test (CAT) Testing Accommodations:

Fall 2016: 2 exams

January 2017: 7 exams

Spring 2017: 17 exams

June 2017: 4 exams (as of 06/06/17)

Total: 30

Note-Taking Services:

July 2016: 7 students received note-taking services

Fall 2016: 32 students received note-taking services

January 2017: 8 students received note-taking services

Spring 2017: 28 students received note-taking services

June 2017: 3 students received note-taking services (as of 06/06/17)

Total: 78

Equipment Loans

Summer 2016: 1 student borrowed CSD equipment (1 tape recorder)

Fall 2016: 13 students borrowed CSD equipment (4 smartpens, 7 tape recorders, 2 FM auditory systems)

Winter 2017: 2 students borrowed CSD equipment (2 tape recorders)

Spring 2017: 24 students borrowed CSD equipment (4

	<p>smartpens, 20 tape recorders) Total: 47</p> <p>Kurzweil 3000 Software Use: Summer 2016: 0 new student accounts created Fall 2016: 4 new student accounts created Winter 2017: 0 new student accounts created Spring 2017: 1 new student account created Total: 5</p> <p>CAMI Accessible Textbook Research Project (Project 31): August 2016: Enrollment period began January 2017: Enrollment period ended</p> <ul style="list-style-type: none"> • 20 students were invited to participate in the project. • 6 students accepted the invitation. <p><u>CUNY LEADS</u> 12 students referred to ACCES-VR</p> <ul style="list-style-type: none"> • 3 students are in the process of going through intake <p>1 student was referred to Jet Blue for an Internship</p> <ul style="list-style-type: none"> • Student is still in the referral process <p>1 student was referred to the Federal Aviation Administration</p> <ul style="list-style-type: none"> • Student is Still in the referral process <p>11 students referred to Good Temps</p> <ul style="list-style-type: none"> • 4 completed the application process • 1 was employed part-time by the MTA <p>7 students were recommended for the Matthew Goldstein Scholarship</p> <ul style="list-style-type: none"> • All completed the application process and all were accepted 	
<p>Types of Services Provided:</p>	<p>CSD provides a wealth of supportive services for a student with a documented disability, aiming at ensuring a “leveled playing field” and equal access to educational, co-curricular programs, and campus activities. CSD</p>	

	<p>provides “reasonable accommodations” such as extended time, assistive technology, and adaptive equipment. CSD also provides supplemental academic advising, personal and career counseling, and referrals to on and off campus resources. It is also an Agency-Based Voter Registration Site for the opportunity to register to vote.</p> <p>During the 2016-2017 academic year, CSD began participating in the CAMI Accessible Textbook Research Project run by Georgia Technical Institute. Students with print-related disabilities were identified and asked to volunteer for the project, which tests new document formats for accessibility. The project is scheduled to continue into the 2018-19 academic year. The CSD office and the participating students will be financially compensated for their participation.</p>	
<p>Amount of Events Staged this Year and # Students Attending Each Event:</p>	<p>Events and Collaborations</p> <p>CSD had 24 events during the 2016-2017 academic year</p> <ol style="list-style-type: none"> 1. Center for Students with Disabilities Orientation (9/22/16): 48 Participants (24 participants in session 1 and 14 participants in session 2). These sessions provided an orientation for new students as well as a refresher for continuing students. There was an introduction/re-introduction to CSD staff, review of services as well as policies and procedures, which emphasized the testing accommodations process and the utilization of computer and testing labs. Additionally, there was a discussion of the campus layout, facilities, and emergency evacuation plan. 2. Meet your Support Team (9/26/16): 9 Participants This event highlighted campus resources and support services that promote student success. CSD students were given the opportunity to meet campus representatives from departments, such as Career 	<p>How did these events contribute toward integrating, engaging, involving, validating and supporting students at the College?</p> <p>The orientation provided valuable information that would assist new as well as continuing students to navigate the system and resources around disability related services and accommodations.</p> <p>The event provided CSD students with valuable information regarding campus resources available thereby integrating student support services in CSD programming that facilitates student success.</p>

Services, Counseling Center, TRIO (YES) and the Academic Achievement Center.

3. Career Fair (10/05/16): About 300 Participants
CSD, in collaboration with Career Services, offered a campus wide job fair. There were a variety of retail stores present, such as Guess, Toys-R-Us, and Sephora.

4. Supporting Students with Testing Accommodations Workshop (10/13/16): 3 Participants

CSD provided information on CSD's services, programming, resources, and ADA compliance in regards to supporting students with disabilities on campus. There was also a presentation on the utilization of Blackboard for accommodation purposes and the IT services available to support faculty and staff and meet ADA standards.

5. See Us: Images if Disabilities at York (10/17/16): About 40 participants (Opening Night; the exhibit was ongoing).

CSD, in collaboration with the Library and the English, Journalism, and Fine Art Departments, organized an on-campus gallery exhibition of photographs and biographies highlighting York students, faculty, and staff that are living with disabilities.

6. College is Possible: An Evening of Answers for High School Students and their Parents (10/18/16): 60 Participants

CSD, in collaboration with INCLUDE NYC, students and on campus departments, such as Admissions, Financial Aid, and Testing, held a panel discussion for high school students and their parents to become informed of the resources and services available within higher education for students with disabilities. The discussion was focused on the steps needed to create a plan for college with NYC

This event provided career options, resources, and support to the campus community.

This event provided valuable information to faculty and staff for the appropriate support of students with disabilities at York.

This event highlighted York students, faculty, and staff that have disabilities to help promote diversity and disability awareness on campus.

This event allowed CSD students to become engaged and provide valuable insight on services, supports, and programs offered through CSD. The campus tour afforded the opportunity to promote York as destination for higher education learning.

Special Education Parent Centers, Transition Specialists, and the NYC Department of Education. Prospective students and their family members also participated in a campus tour coordinated by the Admissions Office.

7. Movie Screening: Music Within (10/27/16): 12 Participants

CSD offered an on-campus screening of the award winning film Music Within, which is based on the life of a veteran with disabilities returning home from war with very little options for work until he creates his own job working for individuals with disabilities.

8. CUNY LEADS and ADA Seminar (11/1/16): 11 Participants

Guest speaker Kate Wong (CUNY LEADS Job Developer) presented on career decisions and transitional factors such as: the current job market, seeking employment, appropriate direction to seek employment, realistic career goals, majors, and college involvement as it relates to disabilities. The history and benefits of the Americans with Disabilities Act (ADA) was also discussed.

9. Library Presentation (11/3/16): 7 Participants

This workshop discussed how to navigate and use the York Library home page and access general resources, such as the catalog, databases, and eBooks to conduct research and complete writing assignments. Academic integrity was also discussed.

10. Livescribe SmartPen Demonstration (11/8/16): 3 Participants

This was an interactive, hands-on workshop for students to get acquainted with and practice using the Livescribe SmartPen. There was an introduction to the SmartPen and discussion on how this assistive technology tool could be utilized to capture assignments and improve note taking skills.

This event provided opportunities for students to become engaged with CSD and learn about the ADA and promote disability awareness.

This event provided strategies, tools, and support for CSD students around career, job readiness, and employment options. Students were provided with information and support around dealing with self-disclosure, office environment issues, and overcoming insecurities.

This event provided students with information on available resources within York's Library to develop their knowledge and skills around such things as properly citing sources, which will enhance and support their academic experiences.

This event provided CSD students with information, and resources regarding an assistive technology tool, which can enhance note-taking skills and increase academic productivity for better learning outcomes and student success.

	<p>11. Kurzweil 3000 + Firefly Training Workshop (11/17/16): 0 Participants</p> <p>This workshop intended to introduce students to Kurzweil 3000 and its web-based sister program Firefly. Students were going to be presented with a live demonstration of the program's functions and how it could aid them academically. The workshop planned to highlight the various functions of the program to include its reading/OCR components, its writing and note-taking component, and its research capabilities. The workshop was not provided as there were no participants.</p> <p>12. Test Anxiety Workshop: Testing 1, 2, 3 (11/29/16): 9 Participants</p> <p>This workshop, which was collaboration with The Counseling Center, explored various techniques and lifestyle practices that help reduce the level of anxiety students experience due to test taking. Students were also provided with information on testing accommodations and related CSD policies and procedures.</p> <p>13. Supporting Students with Testing Accommodations Workshop (12/1/16): 0 Participants</p> <p>CSD intended to provide information on CSD's services, programming, resources, and ADA compliance in regards to supporting students with disabilities on campus. There was also going to be a presentation on the utilization of Blackboard for accommodation purposes and the IT services available to support faculty and staff and meet ADA standards. The workshop was not provided as there were no participants.</p> <p>14. Supporting Students with Testing Accommodations Workshop (12/6/16): 0 Participants</p> <p>CSD intended to provide information on CSD's services,</p>	<p>This event provided CSD students with information and resources on assistive technology available to them through CSD. Students were provided with tools to support their academic work both on and off campus and positively impact their academic performance.</p> <p>This event validated and supported students' feelings of anxiety during exams. It created a sense of identification and engagement with CSD, which leads to students being connected to and supported by the office of well as the campus community. The event also provided students with tools to deal with test anxiety in order to enhance their academic performance.</p> <p>This event provided valuable information to faculty and staff for the appropriate support of students with disabilities at York.</p> <p>This event provided valuable information to faculty and staff for the appropriate support of students with disabilities at York.</p>
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programming, resources, and ADA compliance in regards to supporting students with disabilities on campus. There was also going to be a presentation on the utilization of Blackboard for accommodation purposes and the IT services available to support faculty and staff and meet ADA standards. The workshop was not provided as there were no participants.

15. Center for Students with Disabilities Orientation (2/16/17): 29 Participants (25 participants in session 1 and 4 participants in session 2).

These sessions provided an orientation for new students as well as a refresher for continuing students. There was an introduction/re-introduction to CSD staff, review of services as well as policies and procedures, which emphasized the testing accommodations process and the utilization of computer and testing labs. Additionally, there was a discussion of the campus layout, facilities, and emergency evacuation plan.

16. CSD Financial Aid Workshop (2/23/17): 9 Participants

The workshop presented various topics related to financial aid, such as: deadlines, verification process, FACTS, work study, and frequently asked questions. The presentation also focused on ADA Tap, which is a funding source exclusively for students with disabilities.

17. CSD Major Exploration Workshop (2/28/17): 12 Participants

This workshop discussed the importance of exploring all options before choosing a major as well as the importance of being knowledgeable on the curriculum and requirements of the major.

18. Supporting Students with Testing Accommodations Workshop (3/9/17): 2 Participants

The orientation provided valuable information that would assist new as well as continuing students to navigate the system and resources around disability related services and accommodations.

CSD students were provided with valuable information on financial aid in order for them retain and maximize this as a resource to fund their education. Students also had the opportunity to positively interact with representatives of the Financial Aid Office.

CSD students were provided with useful information, guidance, and support on major and career choices.

This event provided valuable information to faculty and staff for the appropriate support of students with disabilities at York.

CSD provided information on CSD's services, programming, resources, and ADA compliance in regards to supporting students with disabilities on campus. There was also a presentation on the utilization of Blackboard for accommodation purposes and the IT services available to support faculty and staff and meet ADA standards.

19. Successful Writer Workshop (3/30/17): 11 Participants

CSD in collaboration with the York College Writing Across the Curriculum Program presented on writing styles as well as provided tips and strategies to enhance writing skills.

CUNY Disability Awareness Month (April): All CUNY campuses have events during the month of April to enhance disability awareness and sensitivity on campuses and across CUNY.

20. ADA Presentation (4/4/17): 12 Participants

Special guest from ACCES-VR Taniqua Hunter presented on the Americans with Disabilities Act (ADA). The presentation focused on the ADA, protection of college students, as well as individuals with disabilities entering the work force.

21. Moving Screening: 'The Best of Men' (4/5/17): 7 Participants

CSD offered an on-campus screening of the award winning film The Best of Men, which is based on the life of Dr. Ludwig Guttmann, the founder of the Paralympic games.

This workshop provided CSD students with valuable writing strategies and information, which will enhance and support their academic experiences and performance.

This event provided an opportunity for CSD students to enhance their knowledge on the ADA as it applies to higher education and the workforce

This event provided opportunities for all students to become engaged, enhance their knowledge about disabilities, and promote and raise disability awareness.

	<p>22. Assistive Technology Workshop (4/19/17): 6 Participants CSD staff presented, demonstrated, and defined various tools and software available to individuals with disabilities. Students were shown how different pieces of hardware and software worked, as well as what their functions would be in an academic setting.</p> <p>23. NAMI (National Alliance Mental Illness): In Your Own Voices Presentation (4/25/17): 24 Participants This presentation is a National Alliance on Mental Illness (NAMI) recovery education initiative provided by trained presenters who themselves have struggled with mental illness and are in recovery.</p> <p>24. CSD Faculty Open House (4/27/17): 13 Participants The CSD Faculty Open House gave faculty and staff members the opportunity to learn more about the services and resources provided by CSD and about assistive technology and accommodations available to students with disabilities. Attendees were able to take a tour of the CSD’s testing facilities.</p>	<p>This event offered students opportunities to explore assistive technology; tools that can support and enhance their academic work and performance.</p> <p>CSD and campus-wide students were exposed to mental health and the personalization and normalization of mental health issues in order to help change perceptions and attitudes towards individuals living with mental illness.</p> <p>This event offered faculty/staff an opportunity to obtain valuable information for the appropriate support of students with disabilities at York.</p>
<p>Highlight 2 Key Signature Events</p>	<p>25. See Us: Images of Disabilities at York This event was a photo exhibition; a collection of portraits and accompanying narratives that showcased members of the York College community living with disabilities. The event featured York students, faculty, and staff members.</p>	<p>Why do you consider each of these key events to be a signature activity? How did these events support student engagement and success?</p> <p>This was a signature event because it helped enhance and promote diversity and disability awareness.</p> <p>Additionally, this event:</p> <ul style="list-style-type: none"> • Encouraged campus wide involvement • Established and enhanced faculty/staff-

	<p style="text-align: center;">26. CSD Open House</p> <p>The CSD Faculty Open House gave faculty and staff members the opportunity to learn more about the services and resources provided by CSD, and to learn about assistive technology and accommodations available to students with disabilities. Attendees were able to take a tour of the Center's testing facilities.</p>	<p>student relationships</p> <ul style="list-style-type: none"> • Established and enhanced CSD collaborations with faculty and staff <p>This was a signature event because it helped create and enhance partnerships between CSD and faculty and staff as well as foster commitment to appropriately support students with disabilities. The established partnerships and collaborations will ensure equal access, allow for effective and appropriate accommodations, and facilitate a positive and inclusive learning experience for students with disabilities.</p> <p>Additionally this event:</p> <ul style="list-style-type: none"> • Stimulated awareness of services for students with disabilities • Established and enhanced collaborations and partnerships • Led to targeted programming for faculty and staff
<p>Status of Strategic Plan Implementation:</p>	<p>For each strategic goal that has been addressed provide a statement on how your area was able to achieve the stated goal and what is the status of initiatives implemented.</p> <p><u>Goal:</u> Improve the quality of campus life and student and academic support services</p> <p><u>Status of Strategic Initiative:</u></p> <ul style="list-style-type: none"> • CSD continuously focuses on enhancing disability sensitivity and awareness on campus through its programming and collaborations. • CSD is always identifying and addressing equal access issues on campus; keeping this at the forefront of communications, meetings, and 	

collaborations with students, faculty, staff, and administrators.

- CSD encourages and fosters a sense of community and belonging among students with disabilities at York as evidenced by the climate and environment in the office, customer service and programming and resources provided.

Goal: Integrate student support services throughout all stages of student life to ensure student success at York College/CUNY

Status of Strategic Initiative:

- CSD encourages students to utilize their accommodations as individuals with disabilities, provides information and referrals to all campus resources, and intentionally offers opportunities to interact with supportive services.
- CSD is continuously enhancing and establishing partnerships and collaborations within and across divisions to increase visibility, utilization of support services, and disability sensitivity and awareness.

Goal: Ensure a culture of development and continuous improvement through appropriate and meaningful assessment

Status of Strategic Initiative:

- CSD has been developing assessments and evaluations in order to effectively capture students, needs and improve services and programming as well as staff performance. CSD has continuously met and received support from Dr. Mary Osborne (Office of Institutional Effectiveness) in the development of various assessment tools to gather data on student satisfaction, experiences, and success.

	<p>Assessment tools will be implemented during the 2017-2018 academic year.</p>	
<p>Current Challenges:</p>	<ol style="list-style-type: none"> 1. Increase in numbers of CSD students at risk, on academic probation, or academically dismissed. 2. Increase in numbers of CSD students who are Deaf/Hard of Hearing. 3. Some CSD students are in majors that do not realistically take into account their limitations or appropriately enhance their strengths. 	<p>2015-2016 Challenges Update:</p> <ol style="list-style-type: none"> 1. Low response and commitment from key stakeholders in regards to sensitivity, awareness, accommodations, and support to students with disabilities on campus. CSD encounters challenges rooted in stigma and lack of information associated with disabilities and ADA compliance. <ul style="list-style-type: none"> • Although an ongoing challenge, CSD established targeted programming, collaborations, and partnerships to stimulate sensitivity, awareness, and knowledge of services for students with disabilities at York. 2. Limited partnerships, collaborations, and interactions with other departments. <ul style="list-style-type: none"> • CSD has intentionally enhanced and established partnerships and collaborations within and across divisions to increase visibility, utilization of support services and disability awareness and sensitivity. 3. Campus-wide accessibility issues in particular around IT, facilities, and emergency evacuation procedures. <ul style="list-style-type: none"> • Although an ongoing challenge, CSD keeps identifying equal access issues on campus and working collaboratively with key stakeholders to develop and implement plans that will address accessibility compliance campus-wide.
<p>Goals for 2017-18:</p>	<ol style="list-style-type: none"> 1. Revise CSD forms and handouts that outline policy and procedures and provide information to students in order to streamline information, eliminate redundancies, and improve data 	

	<p>collection strategies.</p> <ol style="list-style-type: none"><li data-bbox="562 102 1276 212">2. Establish a York College Chapter of Delta Alpha Pi; the National Disability Honor Society, making York the first senior college in CUNY with a chapter.<li data-bbox="562 220 1276 409">3. Develop and implement a plan that will include partnerships and collaboration with key supportive services to support students with disabilities who are at risk, on academic probation, or have been dismissed.	
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