

Minutes
York College Committee on Resources Meeting
22 February 2016

Attending: Aegina Barnes, Wayne Forrester, Panyiotis Meleties, Olajide Oladipo, James Popp

The meeting was convened by Olajide Oladipo and called to order at 12:15 p.m.

Composition/Duties/Role of the Committee

The budget for 2015-2016 being approved according to past allocations, the Committee has agreed to focus on the budget for 2016-2017.

Oladipo reviewed the four duties of the Committee and elaborated upon them. To carry out the duties enumerated in the charter, the Committee must:

- Collect documentation outlining previous budgets and allocations
- Decide what documentation is still needed
- Look at historical budgeting trends and rationales in light of the Strategic Plan
- Identify new or changed conditions that impact the budget
- Review a template indicating departmental budget requests along with a rationale for each
- Determine how each request aligns with the College's Strategic Plan
- Make recommendations for budgeting and expenditures
- Identify and evaluate new revenue sources
- Assess the impact of prior expenditures
- Set goals for long-term growth of the College

To accomplish these tasks effectively, the Committee members need to study the budget and prepare prior to the actual meetings of the Committee. To this end, Oladipo will prepare an analysis of previous years' budgets and an accompanying narrative to which Committee members can refer.

Tech Fee

Provost Meleties, coming from a meeting of the Tech Fee Committee, reported that the Tech Fee budget for 2015-16 was approximately \$1.8 million. Of this, CUNY takes an overhead fee of about \$300,000; 15% is given to the Library, and the remainder is spent on projects to improve students' access to technology at York (smart classrooms, ADA-compliant technology, 100 new computers, etc.) Provost Meleties said that he would ask that the Tech Fee budget and plan be updated on the York College website.

Committee members agreed that the top priority of the Committee was transparency in both the budget and the budgeting process.

Reporting to the Senate

The Committee will report to the Senate at the May 10th meeting. Oladipo will request that the Committee's report be put on the agenda.

Other Business

Other agenda items, such as discussion of actual FY 13, 14, and 15 allocations, were deferred until VP Perez can supply the necessary information.

Adjournment:

Motion to adjourn made by Meleties, seconded and unanimously approved; meeting adjourned at 1:10 p.m.

Minutes submitted by: Aegina Barnes, filling in for Secretary William Hughes