
CTLET BY NUMBERS

Number of faculty served by CTLET

Blackboard and other technologies

| | |
|--------------|-----------------------------------|
| Fall 2016: | 160 contacts (104 unique faculty) |
| Spring 2017: | 205 contacts (146 unique faculty) |
| Fall 2017: | 291 contacts (197 unique faculty) |

For Ignition&Tune up Sessions (best practices)

Newly launched in Fall 2017: 9

For Teaching@York Peek Week

Newly launched in Fall 2017: 21 participants

Number of students served by CTLET

For Blackboard issues and online course troubleshooting

| | |
|--------------|---|
| Fall 2016: | 32 contacts (no data for unique students) |
| Spring 2017: | 27 contacts |
| Fall 2017: | 62 contacts |

Number of faculty trained by CTLET for Blackboard

Initiative launched in December 2017: Setting-It-Up-Together Days: 7

Number of students trained by CTLET for Blackboard

Workshops offered at the beginning of the semester

| | |
|--------------|----|
| Fall 2016: | 42 |
| Spring 2017: | 50 |
| Fall 2017: | 67 |

Number of faculty trained by CTLET for online and hybrid courses

| | |
|----------------|----|
| (cohort) 2016: | 13 |
| (cohort) 2017: | 20 |

Number of students trained by CTLET for online courses

We do not offer separate training for Blackboard and online courses.

Training calendar for faculty and students

[CTLET Calendar](#)

Typical agenda of the workshops

Agenda for student workshops

Agenda for student workshops (2018)

Student Technology Workshops

On this page you will find the schedule for student technology workshops.

Spring 2017

January 30 – February 24, 2016 (exclude holidays)

Location: AC - 4EA1

| | Online/Hybrid Course Orientation (including Blackboard) | CUNY Portal/ Blackboard |
|-----------|--|-------------------------|
| Monday | 1:00 pm - 3:00 pm | 10:00 am - 11:30 am |
| Tuesday | 11:30 am - 1:30 pm | 2:00 pm - 3:30 pm |
| Wednesday | 10:00 am - 12:00 pm | 12:30 pm - 2:00 pm |
| Thursday | 2:30 pm - 4:30 pm | 10:00 am - 11:30 pm |
| Friday | 10:00 am - 12:00 pm | |

For workshops on Word, Excel, and PowerPoint 2010, please contact Joshelyn Vivas at jvivas901@york.cuny.edu. She will schedule a session for you.

Student Technology Workshops

On this page you will find the schedule for student technology workshops.

Fall 2017

August 25 – September 29, 2017 (exclude holidays)

Location: AC - 4EA1

| | Online/Hybrid Course Orientation (including Blackboard) | CUNY Portal/ Blackboard |
|-----------|--|-------------------------|
| Monday | 1:00 pm - 2:30 pm | 10:00 am - 11:00 am |
| Tuesday | 11:30 am - 1:00 pm | 2:30 pm - 3:30 pm |
| Wednesday | 12:30 pm - 2:00 pm | 10:30 am - 11:30 am |
| Thursday | 2:30 pm - 4:00 pm | 11:00 am - 12:00 pm |
| Friday | 10:00 am - 11:30 am | |

Agenda for faculty Blackboard workshops:

1. Finding Blackboard and Logging in for the first time;
2. Setting up the Blackboard Home Page;
3. "Prepping" in the Course Management section, your private "home office space";
4. Designing and building your course learning space;
5. Changing the looks of your course, making your course available, and sending a welcome announcement;
6. Viewing and grading the syllabus quiz.

Agenda for faculty online/hybrid course development program:

1. Two-week intensive workshop in summer;
2. Participating faculty develop their online/hybrid courses in fall under the guidance of their mentors and CTLET staff;
3. Course peer-review based on national standards in the 2nd week of November;
4. Course piloting in the next spring;
5. Completing a student survey for the piloted online/hybrid course and submit the survey results to CTLET staff with a reflective summary of course for improvement.

Links for the workshops and information

[Student Technology Workshops](#)

[Faculty Blackboard Setting-it-up-together Signup Sheet](#)