

Administrative, Educational and Student Support Units
Annual Assessment Findings Report

Directions: Use content from your 5-Year Assessment Plan, and data collected and analyzed to complete the Annual Assessment Findings Report for the corresponding year. Submit report electronically to aess@york.cuny.edu.

Assessment Year: 2018-2019

Division: Administrative Affairs

Unit: Environmental Health and Safety

Date: October 2, 2019

Completed by: Chingsee Chan

Other contributors (e.g., person who analyzed data): [Click here to enter text.](#)

Unit Mission: The York College Office of Environmental Health and Safety promotes a culture of personal and environmental safety that protects human health, ensures occupational safety and safeguards the campus environment consistent with regulatory mandates and the mission of the College.

1. Record each goal, corresponding outcome(s), measure(s), the target(s) of success, and if applicable, the student ILO(s). For each outcome listed above, describe the conclusions, significance and implications of the data collected for the assessment year indicated above (e.g., 2018-2019). Describe the results in comparison to the target of success, and if applicable, the student ILO(s) identified prior to data collection. What is your interpretation of the results?

Remember to use information from your approved 5-Year Assessment Plan.

Goal(s)	Outcome(s)	Student ILOs (if applicable)	Measures and Target of Success	Analysis, Findings, and Use of Results
Goal 1 Maintain regulatory compliance with the City University of New York (CUNY), New York City, and State, Federal regulations of environmental and occupational safety.	1.1 York College will improve chemical segregation practices		CUNY Environmental Health and Safety (EHS) Triennial Audit Report	The CUNY EHS Triennial Audit at York College campus had completed on April 16-17, 2019. The audit team leader has concluded that “York College gets things done”, that York remains in compliance with EPA, OSHA, and other government agency regulations, and that the entire campus displays an excellent environmental health & safety culture.
	1.2		CUNY Environmental	The CUNY EHS Triennial Audit at York

Goal(s)	Outcome(s)	Student ILOs (if applicable)	Measures and Target of Success	Analysis, Findings, and Use of Results
	York College will improve electrical safety in laboratories and shops		Health and Safety (EHS) Triennial Audit Report	College campus had completed on April 16-17, 2019. The audit team leader has concluded that “York College gets things done”, that York remains in compliance with EPA, OSHA, and other government agency regulations, and that the entire campus displays an excellent environmental health & safety culture.

2. Action Plan. Using information from the Analysis, Findings, and Use of Results section above, what steps will you take to ensure recommended changes will be implemented and sustained? If no changes are being recommended, provide an explanation with supporting evidence. *(Add additional rows for outcomes, as needed by copying and pasting the appropriate outcome textbox. You may delete any unneeded textboxes.)*

Outcome 1.1 1.1 York College will improve chemical segregation practices

Recommended changes: The EHS Office is doing weekly inspection to improve it

Outcome 1.2 York College will improve electrical safety in laboratories and shops

Recommended changes: The EHS Office is doing weekly inspection to improve it

3. Communicating Results: Describe how you communicated assessment results, recommendations, and changes to appropriate stakeholders (e.g., staff, supervisor, students).

4. Action Taken: Describe how you used the results from last year to inform your action this year. Narrative should include action(s) taken or changes implemented as identified by assessment activities completed (i.e., closing the loop). Indicate when the changes were implemented and when they will be reassessed to see if they helped to improve support outcomes (SOs) and/or student learning outcomes (SLOs).

5. Achievement Summary: York College is excited to hear about what is going well! Share your unit’s proudest accomplishments for this assessment period.

6. Assessment Plan Year : Briefly outline the assessment plan for next year. Explain any revisions you will need to make based on results (e.g., revision in outcomes, target for success, measuring instrument). Attach an updated 5-Year Assessment Plan for your unit. (Remember to revise the years.)

7. Annual/Special Reporting (optional): Highlight accomplishments directly related to how assessment activities in your area contributed to the mission of the division and the College-- not assessed elsewhere, but related to operational effectiveness.