York College The City University of New York **School of Health Sciences and Professional Programs Department of Nursing**

Graduate Student Grievance Reporting Form

Students may use this form as an outline to report a grievance to the Department of Nursing Chair of the Admission, Progression, and Retention Chair.

All appeals and/or grievances should be formally typed and double-spaced.	
1.	Please describe, in detail, the nature of the complaint:
2.	Describe any steps taken to remedy the problem:
3.	Include any relevant background information or documentation to clarify this complaint:
Print Name:	
Signature:	
Date:	