

YORK COLLEGE POLICY

CHILDREN IN THE WORKPLACE/ON CAMPUS

This policy addresses the issue of students and employees bringing children on campus.

The College has an obligation to its students, staff and visitors to conduct its operations and maintain its facilities in a manner consistent with its mission as an institution of higher education. There may be occasions when brief visits by children under the age of 17 of faculty, staff and students may be necessary. **Below are guidelines governing children visits to the campus.**

1. Minor children may visit College offices and facilities for limited periods of time at the discretion of the supervisor of the office or facility that is the destination of the parents or caretakers. **However, children are not permitted in classrooms during instructional periods and not in laboratories even when classes are not in session.**
2. Minor children will be subject to the same conditions as any other visitor to the College. Parents or caretakers must sign-in their children at the security desks and indicate the purpose of the visit and its expected duration.
3. Regular, repeated visits by children are not permitted. For example: a parent who brings his/her child to work everyday between 4 p.m. and 5 p.m.
4. Children are not permitted in high risk, high security and possibly dangerous areas.
5. Children are not permitted in the classroom during regular class/testing sessions.
6. Children of faculty and staff are not permitted in advisement/counseling sessions for students.
7. It is a parent's or caretaker's responsibility to supervise his or her children at all times while they are present on the College premises.
8. During periods of high peak elementary and middle school closings, limited consideration may be extended at the discretion of the supervisor, with the exceptions of 4, 5 and 6 above.