

Academic Assessment Status Milestones: Capacity Building

Activity	Expected Date of Completion	Status
	Fall 2016	
Create Academic Assessment Website	September – October 2016	Accomplished
Update Academic Assessment Website	On-going	In-process
Create assessment guidelines to focus on Part I (Program mission, goals, student learning outcomes and curriculum maps)	September	
Present academic assessment process to the department chairs at the College P&B meeting	September	Accomplished
Identify department assessment liaisons	September	Accomplished
Create assessment report templates Part I (program mission, goals, student learning outcomes, partial curriculum map) and Part II (measures, data analysis and actions)	October	Accomplished
Revise College Academic Program Review (APR) Guidelines	October-November	In-process
Update program mission and goals,	November-December	Accomplished
Develop program-level student learning outcomes and curriculum maps	November-December	Accomplished
Review and provide feedback to Program Assessment Reports (Part I)	January	Accomplished
	Spring 2017	
Update Academic Assessment Website	On-going	In-process
Organize assessment workshop to focus on data collection and analysis	February	Accomplished
Disseminate the second set of guidelines	March	Accomplished
Provide reference materials such as sample rubrics and assessment models	February-April	Accomplished
Collect and analyze assessment data	May	In-process
Review and provide feedback on submitted Annual Assessment Reports (Part II)	June	Accomplished
	Fall 2017	
Update Academic Assessment Website	On-going	In-process
Organize three Professional Development and Faculty Engagement Assessment workshops	September-October	Accomplished
Update Mission, Goals and Outcomes template to emphasize alignment of goals and outcomes, and update Assessment Report template to incorporate actions taken to improve program	September	Accomplished

Activity	Expected Date of Completion	Status
Create Annual Assessment Plan template	September	Accomplished
Update Program Mission, Goals, SLOs	October-December	Accomplished
	Spring 2018	
Update Academic Assessment Website	On-going	In-process
Organize two Professional Development and Faculty Engagement Assessment workshops	March-April	Accomplished
Research on technological needs/platform for assessment with IT department	April	On-going
Collaborate with College Curriculum Committee to embed assessment in curriculum proposal (new and revised)	April	Accomplished
Collect and analyze program assessment data	May	In-process
	Fall 2018	
Established Academic Assessment Committee (AAC)	August	Accomplished
Establish department assessment committees	April 2019	In-process
Updates Templates for ADA Compliance and edited content	September	Accomplished
Created Five-Year Assessment Plan Template	September	Accomplished
Created meta-assessment tool: Program Assessment Rubric	October	Accomplished
AAC Norming Session	October	Accomplished
Meta-analysis of program mission, goals and outcomes	October	Accomplished
Three Professional Development workshops	September – October	Accomplished
Update Academic Assessment website	On-going	In-process
Meta-analysis of program Curriculum Maps, Five-Year Assessment plans, Annual Assessment plans and Annual Assessment reports (Fall 2018).	November – December	In-process
	Spring 2019	
Three Professional Development workshops	February-April	In-process
Align Program Goals to ILOs	February	In-process
Update Academic Assessment website	On-going	In-process
AAC Template revisions/updates	June	In-process
Annual Assessment Report	June	In-process
Research on assessment management information systems	March-June	In-process