

Office of the Vice President of Institutional Advancement

York College Foundation Board Meeting Minutes

Tuesday, June 12, 2018

4:30 – 6:00 PM

Jamaica Performing Arts Center, 3rd Floor

153-10 Jamaica Ave., Jamaica, NY 1143274

Board Attendance: Lori Bassin, William Burgess, Michele Chow-Tai, George Grasso, Anthony Hill, Chris Hsu, Marcia Keizs, Hope Knight, Patrick Lespinasse, Michelle Mack, Margaret MacNeil, Angela Matheny, Panayiotis Meleties, Ismael Perez, Juan M. Santiago, Michelle Stoddart, Shereitte C. Stokes III, Valerie Taylor-Haslip,

On the Conference Phone: Richard Dzwlewicz, Thomas Grech

Absent: Collin Brathwaite, William Burgess, III, Joseph Ciampa, Edson Edwards, Che-Tsao Huang, Ashok Nigalaye, Elizabeth Segal, Hank Sheinkopf, Jeff Spiritos, Ray Warren

Guests: George Brakeley, Mondell Sealy, James Fagan

I. Welcome and Call to Order: At 4:47 pm and presided by Ms. Chow-Tai

- A. Introduction of all Trustees in attendance
- B. Approval of Minutes: By means of a motion from Ms. Chow-Tai, and Second by President Keizs, the minutes of the April 2, 2018 meeting were approved with no corrections.

II President's Report:

President Keizs

- A. 1,026 students graduated at York's 48th Commencement Exercises held on Friday, June 1st. Lysa Scully, General Manager of LaGuardia Airport, was the keynote speaker. The Valedictorian was Clinton Ehidom, a young man who emigrated from Nigeria, and graduated from high school with a C+ average. Four years later, he has graduated from York College with honors and seven medical school offers. The MS in Social Work was approved. First cohort will start in the fall 2018. Hiring two new faculty for necessary clinical supervision.
- B. York will be entering a difficult budgeting year. Need to rebuild reserves. Possible reduction of part-time adjuncts.
- C. Summer enrollment up by 2%. Fall enrollment looks good. Accepted Students Day on April 29th was well attended.

III Advancement Committee Report

Hope Knight

- A. Recap of President Keizs' meeting with Fred Wilpon. Robert Parmet also attended. Purpose was to develop a relationship.
- B. York College Foundation may need to identify an independent attorney on retainer.
- C. Executive Director and George Brakeley, consultant, working on a 3-yr strategic plan.

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IV. Board Development/Nominating Committee Report

Executive Director Stokes

- A. Reelection of constituents with expiring term status was discussed. Slate will be represented at the annual meeting.
- B. The College's legal counsel conferred with the University on the legality of deleting the last sentence of Article III, Section I of the By-Laws which reads: *No York College employee who is also a voting member of the Board shall serve as an officer of the Foundation.* The University explicitly stated it could not be removed. However, this does not prohibit the Foundation Board from making addendums.
- C. At the annual meeting, a vote will be taken on the recommendation to add the president or appropriate designee of the York College Alumni Association, Inc., to the list of ex-officio trustees (Article II, Section 2a).

V. Finance Committee:

Ismael Perez

- A. Four auditors were referred to York. Proposals were submitted by two. Audit Committee selected EPFR Group, Certified Accountants for FY' 18 audit.
- B. Angela Matheny will assist the Finance Committee in drafting the Investment Policy Statement (IPS).
- C. To comply with the By-Laws, the Board will need to elect a non-university employee as its treasurer.

VI. Other Business

Brigitte Bryant, Vice Chancellor for University Advancement at CUNY, has been invited to attend the September 12th board meeting.

Meeting adjourned at 5:40 pm.

Respectfully submitted,

Patrick Lespinasse
Secretary