

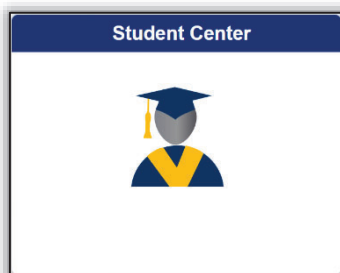


VIEW YOUR “TASKS & HOLDS”

After you have filed your financial aid application(s) and it has been received by your college, the “Tasks and Holds” in your CUNYfirst Student Center will alert you to any outstanding items with your application record. You must address the items before your financial aid package will be finalized.

STEP# 1: Login to CUNYfirst at <https://home.cunyfirst.cuny.edu>.

STEP# 2: Select **Student Center**



STEP# 3: Then select the **Task and Holds** tile.



On the left sidebar the To Do List option will show all open tasks. By clicking on each **To Do Item**, you can view the item's details, including the office contact information, and instructions on how to resolve the item.

Note: You must resolve each **To Do Item** on your Item List for your college of enrollment. Failure to resolve the actionable items will delay final processing and awarding of your financial aid.



Task Details

Verify My FAFSA

Institution York College

Aid Year Financial Aid Year 2022-2023

Description Overdue

Due Date 04/27/2022

Contact Name York College

Department Financial Aid Office - N241

Phone 212/772-4820

finaid@hunter.cuny.edu

[Verify My FAFSA](#)

Click here to access additional information

The results of your FAFSA have been received by the college and before your federal aid eligibility can be confirmed, you must resolve outstanding FAFSA task(s). Please review the Verify My FAFSA "To Do List" item for your college of enrollment in CUNYfirst Student Center and click the link to access the CUNY Financial Aid Student Forms Portal.

For first-time users of CUNY Financial Aid Student Forms, you will be required to add a valid email address or phone number to your CUNY Student Forms portal account for an authentication confirmation. You will also be required to complete the registration process and confirm the personal identifying information reported on your FAFSA before you can access the portal.

A blue link will populate on your instructions, (in the example above it shows “[Verify My FAFSA](#)”) which will provide a link to an external website.

On the left sidebar the **Holds** option will show all holds. By clicking on each **Hold**, you can view the details, including the office contact information, and instructions on how to resolve it.

To Do List 14

Holds 4

Holds

You can filter your to do list by type and by college

Hold	Institution	Department
Financial Aid Exit Interview	Hunter College	Financial Aid

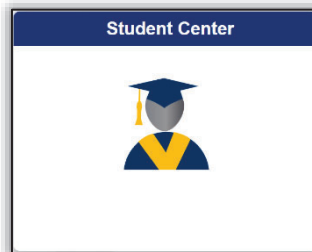


COMPLETE THE SUPPLEMENT FORM

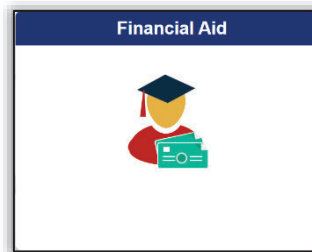
The Supplement Form is an application used by CUNY to determine potential eligibility for the New York State Aid for Part-Time Study (APTS) program. You will need your NY State Tax information to complete this form. To access the form:

STEP# 1: Login to CUNYfirst at <https://home.cunyfirst.cuny.edu>.

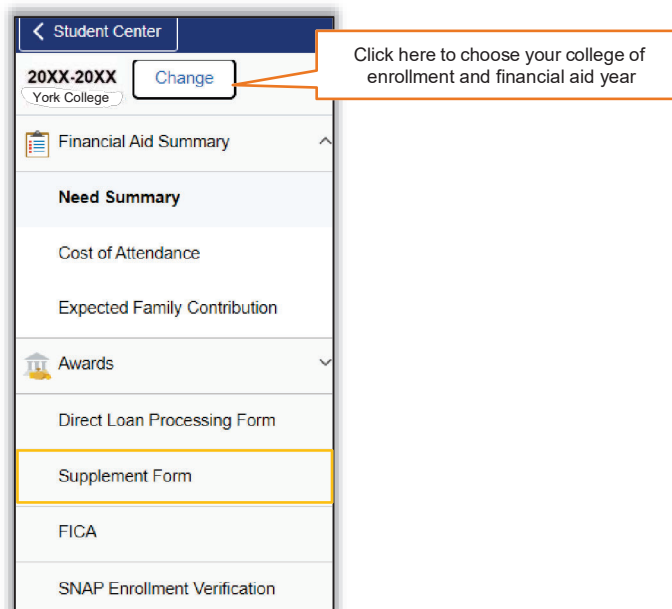
STEP# 2: Select **Student Center** Tile



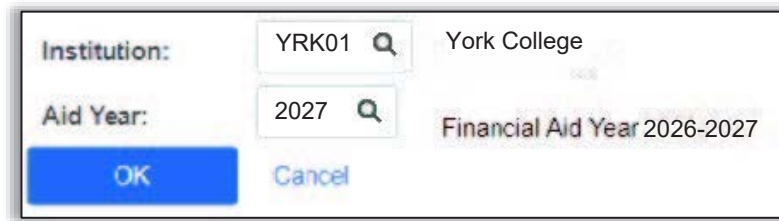
STEP# 3: Select the **Financial Aid** Tile



STEP# 4: Select **Supplement Form**, from the left sidebar of the page.



STEP# 5: On the **Select Aid Year to View** page, you may see listings for multiple colleges and multiple aid years. Specify the college and aid year you wish to view.



The screenshot shows a dialog box titled "Select Aid Year to View". It contains two selection fields. The first field, labeled "Institution:", has a dropdown menu showing "YRK01" and a magnifying glass icon. To the right of this field, the text "York College" is displayed. The second field, labeled "Aid Year:", has a dropdown menu showing "2027" and a magnifying glass icon. To the right of this field, the text "Financial Aid Year 2026-2027" is displayed. At the bottom of the dialog box, there are two buttons: a blue "OK" button and a light blue "Cancel" button.

STEP# 6: Follow the on-screen prompts and complete and submit the form using your NYS Tax information.