



Office of the Vice Chancellor for  
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Attention CUNY Colleagues:  
**Time to Vote on Election Day**  
**N.Y. Election Law Section 3-110**

- If you do not have 4 consecutive hours to vote, either from the opening of the polls to the beginning of your working shift, or between the end of your working shift and the closing of the polls, you may take up to 3 hours, without loss of pay, to allow you time to vote if you are a registered voter.
- You may take the time off at the beginning or end of your working shift, as your employer may designate, unless otherwise mutually agreed.
- You must notify your employer not less than 2 days, but not more than 10 days, before the day of the election you will take time off to vote.

For more information, please contact your campus Human Resources department.

*Employers: Not less than ten working days before any Election Day, every employer shall post conspicuously in the place of work where it can be seen as employees come or go to their place of work, a notice setting forth the provisions of this law. Such notice shall be kept posted until the close of the polls on Election Day.*

Effective September 30, 2020