

# York College Foundation Scholarship

## Recommendation Form

(Please print clearly or type)

### A recommendation form is required for multiple recommenders:

Students complete top portion and recommender complete bottom portion of form.

**For Entering Freshman and Transfer Students:** Recommendations must be from your previous school. Please inform recommender that it is *mandatory* that this form be completed and returned with an attached (signed and dated) letter that answers the questions below on your behalf.

**For York Continuing (Current) Students:** York College Faculty members must complete this form however may vary on criteria required for each scholarship. Recommendation letters may be required, review the criteria of the award/scholarship.

### To Be Completed by Student:

State your level of education when applying: (Please choose one)

\_\_\_\_\_ Entering Freshman \_\_\_\_\_ Entering Transfer \_\_\_\_\_ Continuing (Current) Student

CUNY ID#: \_\_\_\_\_

Name of Student: \_\_\_\_\_

Primary Phone Number: ( )-\_\_\_\_\_-\_\_\_\_\_- Alternative Phone Number: ( )-\_\_\_\_\_-\_\_\_\_\_-

Please choose one of the Following:

\_\_\_\_\_ I *waive* my right to read this letter of Recommendation.

\_\_\_\_\_ I *do not waive* my right to read this letter of recommendation.

X \_\_\_\_\_  
Applicant Signature Date

Name of Recommender: \_\_\_\_\_

Title: \_\_\_\_\_

Name of School: \_\_\_\_\_

Mailing Address of School: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: ( ) - \_\_\_\_\_ - \_\_\_\_\_

**Submit before Deadline of Award/Scholarship**

### To be completed by the Recommender:

This individual is applying for a York College Foundation Award/Scholarship. Your comments will be an important part of the selection process. Keep in mind that the applicant cannot be considered for a award/scholarship until your recommendation is on file:

- How long and in what capacity you have known the applicant?  
\_\_\_\_\_
- Be as specific as possible about the applicant's academic performance:  
\_\_\_\_\_
- If appropriate, please mention the applicant's motivation and initiative; ability to complete and carry through projects and goals:  
\_\_\_\_\_

A recommendation letter may also be required in addition to the recommendation form confirm with the applicant on the award/scholarship criteria, (if required please *write on official letterhead from the high school or college*) and attach the written letter signed and dated with this form in a sealed envelope, signed across the seal, to the student or to the Scholarship Office by interoffice mail, by mail before deadline, or have documents scanned and emailed to:

York College, CUNY  
Attn: Scholarship Center, Room: AC-2C01  
94-20 Guy R. Brewer Blvd. Jamaica, NY 11451  
Email: [ScholarshipApplications@york.cuny.edu](mailto:ScholarshipApplications@york.cuny.edu)

X \_\_\_\_\_  
Recommender Signature Date