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October 12, 2017

Provost and Senior Vice President Panayiotis Meleties
York College
94-20 Guy R. Brewer Boulevard
Jamaica, NY 11451

Dear Provost Meleties:

The University has received \$3 million in State funding, which we are distributing to the campuses as Round 20 (2017-18) of the Graduate Research and Technology Initiative (GRTI) program. The GRTI program is a matching program for research and technology equipment. **Your college match must come from non tax levy funds received specifically for equipment.** This money will be made available on the usual 1-1 matching fund basis, for research and technology equipment for senior colleges in the academic year 2017/18. The GRTI base allocation for your campus is **\$120,000**

Attached to this letter are the detailed guidelines describing how to prepare the proposals. The guidelines should be followed carefully, and all information provided, in the format given. While each campus will determine its own projects and the associated distribution of GRTI equipment funds within its allocation, we must prepare an overall CUNY proposal containing these projects and expenditures that is acceptable to the State. Clear documentation must be supplied for the projects to be supported, the equipment to be funded by GRTI dollars for each project, and the matching funds for each project. The Dormitory Authority needs to oversee all GRTI purchases.

The receipt deadline is **Monday, November 13, 2017**. Submitted material will be reviewed, and the proposal will then be submitted to the State.

Please note that we have a limited period in which to spend GRTI funds when they become available. Therefore, once the budget for your college is finalized and the funds become available, the allocated funds must be encumbered within a 12-month period. If you have any specific cases whereby this will be problematic, please discuss the issue with me. Further, if you find that you cannot make your required match, or that you have no requirement for these funds, please let me know as soon as possible.

Questions regarding the guidelines or preparation of materials should be forwarded to Derek Steele at 646-664-8916, derek.steele@cuny.edu.

Thank you,

Dan McCloskey

cc: President Marcia Keizs
Dawn Hewitt, Director, Sponsored Programs and Research