

**Minutes for the York College Curriculum Committee Meeting  
November 3, 2020**

**Present:** Brazill, Chery, Cooper, Daus, Davidson, Emtage, Ghelli, Grosskopf, Hansen, Kirkham, Kolmos, Korkou, Kranacher, Lynch, Ortega, Robie, Roebach, Shearin-Paterson, St. Hillaire, Taylor-Haslip, Tung, Tzanova, and Wojciechowski

**Absent:** Dawkins, Githuku, Gray, Kaur, Sarmin, Shelley, and Veeria

Meeting was called to order by Wojciechowski at 12:06pm. Quorum was achieved.

**1. Approval of Minutes (October 6, 2020)**

**Motion:** Grosskopf

**Second:** Shearin-Patterson

**Vote:** For: 20; Against: 0; Abstain: 0

**Motion Passed**

**2. Chair's Report**

1. All previously approved proposals (September and October meetings) have been passed by the College Senate.
2. The next deadline for CCC proposals (December meeting) is November 17, 2020.
3. There are upcoming Pathways submission deadlines. The next is February 26, 2021. Documents should be emailed to the CCC chair and secretary by Monday, February 15, 2021.
4. All department chairs have submitted the required Middle States forms (as of October 22, 2020) to allow for online learning in Spring 2021.
5. When submitting syllabi with CCC proposals, please submit relevant syllabi after each individually proposed course (instead of submitting them all at the end of a proposal).
6. Each department represented on the CCC agenda will have 20 minutes for discussion of their proposals. If there are outstanding action items and time left at the end of the meeting, the chair will circle back for further discussion.

**3. Proposal Review**

- i. Mathematics & Computer Science
  - a. New Course: CS 365
    1. Suggestion: Replace written rationale with presented rationale on the need for this course in today's job market. The rationale is supposed to provide the CCC/Senate with why the course should be approved.
    2. In both the course description and the syllabus, required laboratory hours are included yet listed contact hours don't include any laboratory component.

- i. Department response: Lab assignments are part of the lecture component of the course.
- 3. Not using “lab” in the course description would address this problem. Suggestion is to use “hands-on activities” instead.
  - i. M&CS chair response: This language is consistent with many of the courses in the department. To change this consistency would require a discussion by the department curriculum committee.
- 4. *Question*: Would language in the rationale need to change as the job market changes?
  - i. CCC chair response: The rationale is for discussion among the CCC/Senate and not represented in the bulletin.

**Motion to Approve (with directive changes):** Grosskopf

**Second:** Hansen

**Vote:** For: 21; Against: 0; Abstain: 2

**Motion Passed**

ii. Teacher Education

- a. Course changes: EDUC 268, 285, 286, 323, 340, 341, 351, 352, 369, 370, 371, 390, 395, 397, 398

**Motion to Approve:** Cooper

**Second:** Lynch

**Vote:** For: 23; Against: 0; Abstain: 0

**Motion Passed**

- b. New courses: EDUC 290, 353, 354, 355, 407, 408, 411, 412, 413, 414
  - 1. EDUC 353, 354, 411, 412, and 413 course numbers were used in the past (with different course titles). The department will need to consider using new course numbers for these new courses.
  - 2. *Question* (EDUC 353, 354, 355): Why limit the language choices? Languages should reflect the needs and demands of NYC schools.
    - i. Department response: The NYC DOE (bilingual services) has expressed these as areas of need (Spanish, Chinese and Creole); graduates will be more likely to secure employment. The NYC DOE does not have the current structure to support additional languages at this time.
  - 3. *Question* (EDUC 353, 354, 355): Is there enough interest at the College to justify these new programs?
    - i. Department response: York has a large Bengali-speaking student population; College chair of interdisciplinary studies encouraged and supported Creole.
  - 4. *Question* (EDUC 353, 354, 355): Is it possible to have an umbrella course EDUC 355 -Teaching and Reading Foreign Language Arts, and then have

decimalized versions for specific languages? This allows for flexibility without eating up course numbers.

- i. Department response: The department has explored these options, but it is unclear who would teach these individual/decimalized courses.
5. These courses are part of a new program in interdisciplinary studies, but a new program proposal/package has not been submitted.
    - i. Department response: The department has had to go back-and-forth with the state in order to submit the correct documentation.
  6. *Question* (EDUC 353, 354, 355): In how many programs will these new courses appear? Will there be enough individual language courses to establish proficiency in a language (e.g., Bengali)? The state will require the correct number of courses/credits. There is no “oral proficiency” at the College—the credits must be included in the major design.
    - i. Department response: There will be no hidden pre-requisites, major designs will remain 120 credit. If the program is approved, this may serve as an impetus for the World Languages, Literatures, and Humanities Department to offer more courses.
  7. Courses were withdrawn by the department.
- c. New courses: MATH 113, 201, 241, 321
    1. Not reviewed (due to time), will be placed on next meeting’s agenda.
  - d. New program: Mathematics Education 5-9
    1. Not reviewed (due to time), will be placed on next meeting’s agenda.

iii. Business & Economics

- a. New courses: BUS 160, 200, 435, 445
  1. *Question* (BUS 160, 200): These courses are part of a new program in interdisciplinary studies, but a new program proposal/package has not been submitted.
    - i. Department response: The department has had to go back-and-forth with the state in order to submit the correct documentation.
  2. *Question* (BUS 160, 200): Where do these courses fit into the major design?
    - i. Department response: BUS 160 will be part of the major redesign proposed on the agenda. BUS 200 will become an elective (it is introductory so anyone will be able to take the course).
  3. *Question* (BUS 160, 200): Will these changes delay graduation?
    - i. Department response: No. This will be explained in the major redesign.

**Motion to Approve:** Korkou

**Second:** Kranacher

**Vote:** For: 17; Against: 1; Abstain: 1

**Motion Passed**

- b. Course change: BUS 283

**Motion to Approve:** Kranacher

**Second:** Korkou

**Vote:** For: 19; Against: 0; Abstain: 1

**Motion Passed**

- c. Major redesigns: Business Administration; Marketing

1. *Question* (Business Administration Finance Concentration): This concentration was to be put on hold and phased out (now that there is a finance major in a different department). What is the current status of this process?
  - i. Registrar's response: This would be up to the business department to decide. They would have to write to NYSED to remove it. The two departments affected should discuss this.
  - ii. Department response: There is an ongoing discussion about this. No final decisions have been made.
2. The credit counts listed do not add up to 120. General education credits should also add up properly (and broken out properly).
3. Proposals were withdrawn by the department.

- iv. Performing & Fine Arts

- a. Course withdrawal: FA 104
  1. The cover sheet should indicate "105 OR 106" instead of "105 and 106."
  2. The rationale should indicate that FA 104 has been replaced by "either" of these other courses (FA 105, FA 106).

**Motion to Approve (with directive changes):** Lynch

**Second:** Kranacher

**Vote:** For: 18; Against: 1; Abstain: 2

**Motion Passed**

- b. Course changes: MUS 299, 301, TA 301

1. MUS 299: Course WI designation on template needs to be fixed (currently already a WI course—not "will be WI").
2. The MUS/TA 251 course number has been used already (History of Jazz). Suggestion is to use a new course number (e.g., 255).
3. *Question* (MUS 301): The course is currently designated as Pathways—can course numbers be changed without going through the CAPPR Pathways committee first?
  - i. The question went unresolved. CCC secretary will reach out to CUNY central for guidance.

4. Courses were withdrawn by the department.

Meeting adjourned at 1:56pm.

--Respectfully submitted, NG