**Committee for Instruction and Professional Development Meeting**

**York College, CUNY**

Meeting Minutes 10/10/19

(12:30 pm – 1:10 pm)

**Committee Members Present:** LESLIE KEILER, LESLEY EMTAGE, JENNETTE ALLEN-MCCOMBS, EVA RODRIGUEZ, VIRGINIA THOMPSON, CLAUDIO LINDOW

1. **Discussion of the Student Evaluations of Teaching Effectiveness (SETE) and York College Institutional Outcomes**
2. **Vote on Chair and Secretary**
   1. L. Keiler was nominated and seconded for Chair of the Committee of Instruction and Professional Development; the vote was unanimous in favor.
   2. L. Emtage was nominated and seconded for Secretary of the Committee of Instruction; the vote was unanimous in favor.
3. **Continuing discussion of the Student Evaluations of Teaching Effectiveness (SETE)** 
   1. The possibility of different evaluation instruments for lectures, seminars, labs, online/hybrid courses, studio/musical arts, and independent studies was discussed.
   2. L. Emtage observed that the request to re-evaluate SETE was made 3 years ago by President Keizs.
   3. C. Lindow remarked on the recent acquisition of Qualtrics survey software by York College, which may make it easier to customize evaluations for different departments and course types.

Meeting adjourned around 1:10pm.

Respectfully submitted, Lesley Emtage