

*Constitution of the Student Government Association
Of the New York Institute of Technology*

*The New York Institute of Technology Student Government Association Constitution (Campus Wide)
is hereby ratified this Third Day of August in the Year of Two Thousand and Seven,
and enacted the Sixth Day of August in the Year of Two Thousand and Seven.*

PREAMBLE:

The name of this organization shall be: The Student Government Association of the New York Institute of Technology, Manhattan and Old Westbury campuses. The purpose of the Student Government Association shall be to respond to and resolve, to the best of its ability, those issues or concerns that are expressed by members of the currently enrolled undergraduate student body. The Student Government Association, through its elected representatives, shall be the NYIT student organization recognized by Administration as having the responsibility to act on all matters that promote the general welfare of the student body. Each campus will elect their individual Governing Body and shall abide the constitution of the SGA of NYIT. The Student Government Association's primary function shall be to assist in the establishment and maintenance of conditions leading to high scholastic standards, achievement, and enriched extra-curricular activities.

Authority with the SGA is vested in two distinct, interactive branches of government: An Executive Board and a legislative Senate. In representing the students, the powers of the SGA include, but are not limited to:

- Acting as a liaison between the students and the college administration
- Responding to and resolving the issues and concerns expressed by the student body
- Assisting in the establishment and maintenance of conditions conducive to high academic achievement and an enriched extracurricular environment.

The SGA shall adhere to policies and procedures as set forth by the administration of NYIT and with laws set forth by Federal, State and local governments.

ARTICLE I: MEMBERSHIP

Section 1. Membership of this association shall include all currently enrolled fulltime undergraduate students elected by the student body of the New York Institute of Technology.

Section 2. All members of the SGA are entitled to a vote in any election or referendum posed by the student body.

ARTICLE II: EXECUTIVE BOARD

There shall be an ***Executive Board*** of the Student Government Association consisting of four (4) elected positions as follows: President, Vice President, Treasurer, and Secretary. Executive Board officers shall serve without a vote in the Senate. The Executive Board shall handle the day-to-day operations of the SGA. The Executive Board has the authority to create a standing set of by-laws that will apply to each administration. No member of the Executive Board may in addition hold a Senate position or an executive board position within a recognized, established club/organization. No one person may hold more than one position on the Executive Board concurrently.

Section 1. Members of the Executive Board must have achieved and maintain a **2.60** cumulative grade point average, be enrolled as a full-time undergraduate student, be free from academic or disciplinary sanctions, have achieved Sophomore status, have served as a member of the Senate for at least one full academic semester and not more than first semester Senior status as defined by NYIT, in order to be eligible for and to hold office.

Section 2. Executive Board members may be elected for one-year terms and may serve no more than **two** one-year terms in any executive office.

Section 3. The Executive Board will be responsible for certifying that student organizations requesting recognition adhere to criteria established by the Senate.

Section 4. The Executive Board may call for special and general elections to fill vacancies in the Senate and/or Executive Board, if necessary.

Section 5. The Executive Board may create and dissolve committees and create by-laws that pertain to Executive operating procedures.

Section 6. All Executive Board Members are required to attend all trainings, orientations, open houses and other campus wide events so determined by the Office of Student Activities.

Section 7. The *President* will:

- a. Act as the chief executive officer and be the liaison which represents the Student Government Association and the student body with the Administration.
- b. Has authority to perform duties of and act as Treasurer, Vice President, and Secretary of the Student Government Association should such action become necessary to maintain normal operations.
- c. Preside over the Senate.
- d. Represent the Student Government Association in meetings with any individual, group of individuals, or corporations wherein agreements are discussed. The President shall have the authority to make or dissolve agreements with individuals or corporations after a majority of voting Senate members present at a Senate meeting concur with all available facts having been presented.
- e. Have authority to call a special meeting of the Executive Board and/or Senate provided that notice of such meeting is provided to all Senate members at least twenty-four (24) hours in advance.
- f. Receive members and officials of their organizations and officials of the New York Institute of Technology.
- g. With concurrence of the Senate, shall have the authority to create committees and appoint a chairperson to each.
- h. Serve as a standing member of the Budget Committee with voting privileges.
- i. Initiate and oversee financial reconciliations and ensure that an audit of the treasury and all other Student Government Association books are completed prior to the term of office expiration date and that copies of such audit are presented to members of the Senate.
- j. Present to the Senate any information available on the state of the Student Government Association whenever possible and may make recommendations to the Senate on matters judged to be necessary and expedient.
- k. Have authority to make a pro-tempore appointment not to exceed thirty days or fill any vacancy position with approval of a majority of voting Senate members at a Senate meeting.

- l. In absence of the Treasurer, be authorized to co-sign Student Government Association checks and contracts respectively with the college administration representative.
- m. Be the Student Government Association officer responsible for daily business operations.
- n. Assist the Treasurer in fulfillment of audit requirements.
- o. Serve as the Manhattan Student Government Association representative on the NYIT Academic Senate and participate as a voting member to represent the student body in its deliberations throughout his/her term.
- p. Meet at least once per month with the Director of Student Activities or their designee and once per semester with the Dean of Campus Life to voice student concerns and issues.
- q. Have the authority to call an open forum twice per semester to inform the students of current campus related issues and to receive student input and questions.
- r. Have the authority to request a report from any member of the SGA. The request must be made at least one (1) week in advance. The report is to be typed and signed.
- s. Present a State of the SGA at each monthly Senate Meeting.

Section 8. The ***Vice-President*** will:

- a. Perform the duties of and act as the President should such action becomes necessary to maintain the normal operations of the Student Government Association.
- b. Serve as the chairperson of House of Representatives to represent the Student Government Association with all recognized organizations and committees and conduct all monthly meetings.
- c. Serve as an advocate for all student organizations with the Student Government Association and Senate and shall be responsible to communicate regularly with the leadership of all student organizations on matters related to SGA policies and procedures affecting recognition, operations and activities.

- d. Ensure that all student organization club recognition files are maintained including verification that all constitutions and club membership records are valid and those Student Government Association regulations for student organizations are adhered to and upheld.
- e. Serve as a standing member of the Budget Committee without voting privileges.
- f. Coordinate at least one (1) major community service project per academic year with support of all clubs and organizations.
- g. Facilitate the annual Voter Registration Drive Campaign.

Section 9. The *Treasurer* will:

- a. Be the financial officer of the Student Government Association.
- b. Be co-signature, with the Administration representative, on all Student Government Association checks.
- c. Maintain accurate record and maintaining internal controls for all financial transactions.
- d. Prepare and make available to the Senate, monthly financial reports.
- e. Assume responsibility for acting as liaison to represent the Student Government Association in all audits and provide copies of audit reports and reconciliations to the Senate and Administration.
- f. Have access to all financial records and inventory of recognized student organizations.
- g. Serve as chair of the Budget Committee with voting privileges.
- h. Supervise all audits and shall also take care to provide for the safe-keeping of all Student Government Association financial documents, articles, and records.
- i. Have the overall authority to enforce financial regulations of the Student Government Association with advice and consent of the Senate.

Section 10. The *Secretary* will:

- a. Be the officer charged with responsibility to maintain records and proceedings and be the chief correspondent for the Student Government Association.

- b. Assume responsibility and initiate coordination, recording and distribution of official minutes of all Student Government Association Senate and Executive Board meetings.
- c. Act as the correspondence agent representing the Student Government Association with the media and student organizations.
- d. Serve as the correspondence liaison for the Student Government Association Executive Board with the student body and administration.
- e. Maintain accurate records of the Student Government Association, Senate, and Executive Board proceedings and initiate actions to manage and secure all correspondence files.
- f. Provide committee chairpersons of the Student Government Association a list of the members of each committee together with all documents and instructions related.
- g. Initiate and maintain accurate Student Government Association membership records including; Senate representative data, Senate meeting attendance and absences, voting records and voting eligibility of representatives.
- h. Create and provide for the presiding officer, at the beginning of each meeting, the orders of business and agenda for that day.
- i. Read all the petitions and correspondence that may be called for by the assembly at Senate meetings.
- j. Bring to each meeting a copy of the Student Government Association By-Laws, the Standing Rules of the organization, and a listing of the membership of the Senate, all Standing and special committees.
- k. Carry on all official correspondence for the Student Government Association.
- l. Serve as a standing member of the Budget Committee with voting privileges.

ARTICLE III: SENATE

The Student Senate is the legislative body of the Student Government Association vested with ultimate governing authority to act as agent for and representative of the student body.

Section 1. Senate representatives shall be selected at annual elections during the spring semester and at special elections as may be necessary from among the currently enrolled full-time undergraduate students of the academic schools.

Section 2. Senate representatives shall be elected from special constituency groups and within academic schools by association members currently enrolled in those schools whose status is full-time, matriculated, undergraduate students. Academic schools and constituency groups shall be defined as:

- ***SCHOOL OF ARCHITECTURE AND DESIGN***
- ***COLLEGE OF ARTS AND SCIENCES***
- ***SCHOOL OF EDUCATION & PROFESSIONAL SERVICES***
- ***SCHOOL OF ENGINEERING AND COMPUTING SCIENCES***
- ***SCHOOL OF HEALTH PROFESSIONS, BEHAVIORAL AND LIFE SCIENCES***
- ***SCHOOL OF MANAGEMENT***

Section 3. Academic schools will be allotted two (2) Senate seats and one (1) Alternate at the Manhattan campus and four (4) Senate seats and one (1) Alternate at the Old Westbury campus. The alternate shall have all rights and privileges entitled by his/her office but, shall only have voting privileges at a regular or special Senate meeting in the absence of a Senator from his/her school.

Section 4. Senators and alternates will be elected for one-year terms and may serve no more than (4) one-year terms of office.

Section 5. Terms of office shall be defined as June 1 through May 31 the following year.

Section 6. Senators and alternates, in order to be eligible for and to hold office, must:

- a. Achieve and maintain a 2.50 cumulative grade point average.
- b. Be currently enrolled as a full-time undergraduate student.
- c. Be free from academic or disciplinary sanctions

- d. Achieve second semester freshman and not more than first semester senior status as defined by NYIT.

Section 7. Vacancies may be filled with a currently enrolled student from the appropriate school or special interest group by recommendation from the Executive Board for Senate approval.

Section 8. Senators will assume office and duties at the conclusion of the last regular meeting of the academic year and not later than June 1.

Section 9. Senators will participate in a Student Government Association orientation and training program prior to the beginning of the academic year following regular elections.

Section 10. The **Student Government Association Senate** shall have authority to:

- a. Act as custodian with the NYIT administration representative over all monies in the Student Government Association treasury.
- b. Provide for the establishment of financial policies and procedures that govern approval of budgets, allocations and expenditure of monies from the treasury.
- c. Determine the rules of its proceedings.
- d. Create and dissolve committees.

Section 11. The Student Government Association will convene a minimum of once per month during regular academic sessions and not less than once during summer. All Senators must attend all open houses, orientations and other campus wide events as per the Office of Student Activities.

Section 12. Senate meetings may officially convene and business before the body may be considered when 50% plus one (1) of the eligible voting senators elected are present (Quorum) and in attendance.

Section 13. Senators are expected to attend all regularly scheduled Senate meetings. Absence from any two (2) Senate meetings during a semester will result in an immediate and

automatic dismissal from office. In the event of an anticipated absence, Senators are responsible for contacting their academic school representative alternate and is held accountable for that alternate representing him/her at that meeting.

Section 14. Senators are expected to be familiar with the problems and concerns of students in their centers. Each senator is required to establish regular communication and to hold monthly meetings with student constituents, faculty and staff towards this end and report results and/or initiate legislation at regularly scheduled Senate meetings.

Section 15. Senators are required to schedule and serve one office hour per week to meet their constituents or to conduct appropriate business with Senate committees or other members of the association. Senators who fail to meet obligations to serve in this capacity risk being censured with suspension of voting privileges and/or loss of office.

Section 16. Senators are expected to maintain proper and accurate files on all items of business conducted at Senate meetings or while they are handling other SGA affairs. Each senator is responsible for securing and researching and agenda of the next scheduled business meeting.

Section 17. Each Senator is required to sit on and actively serve on at least one (1) Standing Committee of the Student Government Association throughout their term of office.

Section 18. Each Senator is required to vote by roll-call ballot on all allocations and budget considerations.

Section 19. Senators will abstain from voting on allocations and budget considerations on the Senate floor if they hold membership in the club, organization or committee being considered for funding.

Section 20. The Senate shall have the authority to provide an opportunity for club representatives to voice the concerns of their group.

Section 21. The Senate shall be the final vote on all Budget Committee recommendations.

Section 22. Senate Meetings:

- a. Regular Senate meetings shall be held on a day and time determined by the President at the beginning of the academic school year.
- b. Senate meetings shall be conducted in an orderly manner using one's common sense and etiquette. (Note: Robert Rules of Order may be used as preference.)
- c. Senate meetings shall be open to any member of the student body.
- d. The Senators shall grant equitable time to issues brought forth by Senators and non-senators alike.

ARTICLE IV: RESIGNATION AND IMPEACHMENT

Section 1. Resignation

Officials of the Student Government Association reserve unto themselves the right to cease their duties by letter of resignation delivered to the Executive Board at any time during their term of office.

Section 2. Impeachment

All officials of the Student Government Association are subject to impeachment by a 2/3 vote of the Senate membership.

- a. The Senate may act against a member for disorderly behavior or incompetence in office. In addition, the Senate shall have the power to impeach any Student Government Association officer, member of the Senate upon written petition for such action and shall have the authority to try all impeachments.
- b. Grounds for impeachment shall be misfeasance, malfeasance, and nonfeasance.
- c. The grounds for impeachment must be stated on a written petition.
- d. A petition for impeachment must have as signatories 2/3 of the Senate.
- e. A chairperson of the impeachment proceedings will be appointed by the Senate via a 50% + 1 vote, and forwarded to the Director of Student Activities for

approval. The chairperson shall preside without vote over impeachment proceedings.

- f. To convict an individual of any impeachment charge, two-thirds of the members of the Senate must vote in favor of conviction by roll call vote at the impeachment hearing.
- g. Upon conviction, judgment shall not extend beyond removal from office and disqualification from holding any office in an organization recognized by the Student Government Association.

Article V: LIMITATION OF POWERS

Section 1. Policies and final Budget appropriations adopted by officers and committees of the Executive Branch or Senate shall be subject to review and approval by the Director of Student Activities or designee.

Section 2. No officer, appointed or elected, shall have any authority not specified in this document, the Bylaws of the SGA, or as may be granted to him or her by majority vote of the SGA.

ARTICLE VI: AMENDMENTS

The Constitution of the Student Government Association may be amended as follows:

Section 1. Proposals for amendments may be brought forth by a Student Government Association officer or Senator.

Section 2. The administration has the right to override and amend the constitution at any time.

Section 3. Written proposals may be brought before Student Government Association Senate for consideration upon meeting the requirement of obtaining a minimum of 50 currently enrolled association member signatures on a petition clearly stating the issue to the student body accompanying the proposal.

Section 4. The party petitioning for amendment will have the right to present the proposal at a Senate meeting for consideration.

- a. Upon presentation of the proposal for amendment, the proposal shall become part of the official proceedings and remain as a new business agenda item for the next scheduled Senate meeting.
- b. The Senate will consider acceptance of the amendment at the meeting following its presentation by voting.
- c. A 2/3 vote of the Senate membership is required for amendment passage.
- d. In the event the original proposal fails passage by the Senate, it may be amended by the Senate for a second consideration.
- e. The amended version requires a $\frac{3}{4}$ vote of the Senate voting membership for passage.
- f. If the amended proposal fails, it may be brought before the student body for consideration via special ballot vote.
- g. The student body may consider and vote on the proposal for amendment. No less than 50 votes from the student body in the affirmative is required for passage of the proposal.
- h. If the proposal fails to receive a minimum of 50 currently enrolled student votes in the affirmative, the amendment proposal becomes moot.

ARTICLE VII: BILLS

Section 1. Bills are defined as legislation passed by two-thirds (2/3) majority of the Senate members present at a Senate Meeting of which quorum has been established.

Section 2. Bills must be brought before the Senate in writing before it is to be considered.

Section 3. If a bill is passed, it will exist as standing legislation, but it is not to be entered into this constitution.

Section 4. If the proposed bill fails, it may be modified and represented two (2) additional times for consideration. If it still does not pass, it becomes a moot issue.

ARTICLE VIII: BY-LAWS

Section 1. The Student Senate from time-to-time may need to enact legislation to facilitate or improve government operations requiring detail not appropriate for inclusion in the Constitution as an amendment. Legislation of this nature shall hereafter be referred to as By-Laws.

Section 2. By-Laws may be proposed by any member of the Student Government Association.

- a. The proposed By-Law must be submitted in writing and copies provided to the Student Senate for inclusion in the official minutes of proceedings in order that the proposal may be listed on the Agenda at a subsequent regular of the Student Senate.
- b. In order for a By-Law to be passed as a legislative act of the Student Senate and made part of the Student Government Association Constitution, a proposed By-Law must be placed before the assembly in the form of a motion made on the floor and a quorum of the membership present voting to accept in the affirmative.

Section 3. A By-Law may be dissolved by the Student Senate if a proposal to do so is submitted in writing and it is included as an Agenda item for consideration at a subsequent regular meeting of the Student Senate.

- a. By roll call vote, a By-Law may be dissolved if quorum is present and a 2/3 majority vote in the affirmative is achieved at a regularly scheduled Student Senate meeting.

Section 4. By-Laws involving Student Government Association election rules and regulations may only be proposed and dissolved with concurrence of the Director of Student Activities and or his/her designee.

Section 5. By-Laws shall be placed before the Student Senate for consideration in accordance with the following format:

- a. (Proposed) By-Law
#0501F (or) #0501S
Proposed by: (name of individual)

Date proposed: 01.12.05

- b. 0501S; the first two numbers indicating the year, the next two, the ascending number of By-Law for that year and the letter, indicating the semester (S=Spring, F=Fall).

Section 6. By-Law proposals shall be signed by the individual Student Government Association member who brings forth the document for student Senate consideration.

ARTICLE IX: ELECTIONS

The Student Government Association will maintain structured and organized elections system to facilitate the annual election of association members to its ranks.

Section 1. An Elections Committee, chosen from among current members of the Senate, shall initiate and oversee annual *SGA* elections. A chairperson shall be selected by members of the commission and, if none, one may be appointed by the *SGA* President and confirmed by the Senate.

Section 2. The Elections Committee and administration representative shall verify candidate eligibility, election campaigns, debates, promotions, voting process and insure the integrity of voting results.

Section 3. Elections will be held no later than third week in April. In cases of a run-off, run-off elections shall be held no later than the fourth week in April.

Section 4. Students in each school will elect two (2) senators and one (1) alternate at the Manhattan campus and four (4) senators and one (1) alternate at the Old Westbury campus from among the candidates who have registered with the Elections Committee.

Section 5. Candidates for the Student Government Association will obtain and submit election packages that will require individuals to declare candidacy for office and to return signed petitions to the Elections Committee in order to be considered eligible for election as follows:

- a. Executive Board candidates at the Manhattan campus must obtain twenty five **(25)** signatures of currently enrolled Manhattan students; executive board candidates at the Old Westbury campus must obtain fifty **(50)** signatures of currently enrolled Old Westbury students. All currently enrolled students may sign Executive Board petitions regardless of school affiliation.
- b. Senate candidates at the Manhattan campus must obtain ten **(10)** signatures of currently enrolled students from the school they intend to represent. Senate candidates at the Old Westbury campus must obtain twenty five **(25)** signatures of currently enrolled students from the school they intend to represent.
- c. Executive Board candidates and Senate candidates must receive no less than fifty **(50)** votes cast by currently enrolled students to become elected to office.
- d. Write-in candidates may run for office if they meet candidate qualifications and submit, in advance, Election Committee forms declaring candidacy for specific office not later than forty-eight hours prior to the start of the election process.
- e. Write-in candidates shall be subject to additional elections rules and regulations and will not have their name or position listed on the ballot.
- f. Write-in candidates are required to obtain no less than fifty **(50)** votes cast by currently enrolled students in order to become eligible to hold positions of Senate or Executive Board respectively and in order to hold office are subject to Senate confirmation by a majority vote of the newly elected Student Government Association members.

ARTICLE X: STUDENT GOVERNMENT COUNCIL

Section 1. The Student Government Council (SGC) is the college-wide council responsible for representing student interests at the institutional level, and addressing student needs on matters of the college at the state and national level. The SGC is also responsible for ensuring the policies, procedures, Amendments to the SGA Constitution and all By-Laws therein are consistent between the campuses and meet the needs of all constituents at college-wide level.

Section 2. The Student Government Council (SGC) is composed of the Executive Board members of the Student Government Association (Old Westbury Campus), the Student Government Association (Manhattan Campus), and the Student Life and Student Activities administrators for each campus.

Section 3. The SGC will meet at least once during Fall Semester and once during Spring Semester. One meeting of the SGC shall be held at the Old Westbury campus and one meeting held at the Manhattan Campus.

Section 4. The SGC will be co-chaired by the Presidents of the SGA for each campus, and the President, for the campus in which the meeting will reside, is responsible for coordinating all logistics and developing an agenda for meeting.

Section 5. The Secretary for the campus in which the meeting will reside is responsible for recording minutes, obtaining minutes approval and distributing minutes to the SGC and all members of the Senate for each campus.

ARTICLE XI: COLLEGE ADMINISTRATION

Section 1. The administration wishes to encourage and facilitate maximum student participation in the Student Government Association and to ensure responsiveness and representation to its constituencies.

Section 2. The Director of Student Activities or designee is the *NYIT* administration officially assigned responsibility for these functions.

Section 3. He/she will assist primarily by providing advice and counsel as the representative of the administration.

Section 4. He/she will also take steps to require that acceptable business practices and procedures are followed, be the primary signature for the college on all Student Government Association expenditures, and insure that provisions of this Constitution are carried out.

Section 5. The administration has the right to review SGA Financial accounts at any time and may formally request re-examination of how monies are being allocated.

Section 6. The administration has the right to take full charge of the SGA in a declared state of emergency to ensure the proper day-to-day and daily operations standards for the betterment of all chartered clubs/organizations and students needs.

Section 7. The administration has the right to override and amend the constitution at any time.

ARTICLE XII: ORGANIZATION MEETING RULES

Section 1. Student Government Association and Senate meetings shall be conducted in an orderly manner using one's common sense, etiquette, and the latest edition of *Robert's Rules of Order* primary guide.

Section 2. The President shall be the presiding officer of the Senate and shall vote in its deliberations only in the case of a tie.

- a. In the absence of the President, the Vice President shall be the presiding officer pro-tempore.
- b. In the absence of both the President and the Vice President, the Treasurer shall be presiding officer pro-tempore.
- c. In the absence of the President, Vice President, and Treasurer, the Secretary shall be the presiding officer pro-tempore.
- d. In the absence of the above officers, the Senate shall elect form its membership, a presiding officer pro-tempore by a majority vote of Senate members present.

Section 3. Meetings of the Senate shall be open to any member of the Student Government Association. Such members may recommend for consideration of the Senate, any

measures judged necessary and be provided ample amount of time on the floor to allow for proper presentation and discussion of such measures fully.

ARTICLE XIII: BUDGET COMMITTEE

There shall be a Standing Committee that will evaluate all budget requests, allocations, and reallocations before they can be brought before the Senate for consideration. It shall be the responsibility of the Budget Committee to vote on budget requests and recommend allocations, whenever appropriate, to the Senate for approval. This committee shall be hereafter called the *Budget Committee*.

Section 1. The Treasurer will chair all Budget Committee meetings with full voting privileges.

Section 2. There shall be additionally, six (6) other standing members with voting privileges: the President, Secretary, and four (4) Senators elected to the Budget Committee by a plurality vote of the Senate. The Vice President shall serve as a standing member of the Budget Committee without voting privilege to serve as the advocate to all clubs and organizations.

Section 3. There shall be two (2) alternate positions to the Budget Committee. The Vice President shall be a standing member with voting privileges in the absence of any Executive Board member. There shall also be a Senator elected by a plurality vote to the position of alternate who will serve in the absence of any of the four standing Senate members of the committee

Section 4. The four Senate members and Senate alternate shall be nominated and elected no later than the second Senate meeting of each academic year.

Section 5. Any Senator/Executive Board member who is a member of a club, organization, or committee or who may have a bias related to a budget being considered by the Budget Committee cannot vote on any of those considerations and must abstain. The vote to abstain shall not constitute a "no" vote.

Section 6. The Budget Committee shall be convened no later than the third week of September, and shall provide budget allocation recommendations for the upcoming academic year to the Senate no later than the first week of October.

Section 7. The Senate shall review all recommendations, make changes if necessary via majority vote, and forward an approved recommendation to the Director of Student Activities for final review and approval no later than one week following the Budget Hearing.

Section 8. If the Senate fails to pass the budget via majority vote, the Senate shall forward the original budget approved by the Budget Committee, the budget items approved by the Senate, and list of concerns or items of disagreement (items not approved by the Senate) to the Director of Student Activities no later than the first week of October. The Director of Student Activities will review all recommendations, approvals and disagreements, and may meet with the Senate in regard to the budget items still in question. The Director of Student Activities' decision and approval of the budget is final.

ARTICLE XIV: STANDING COMMITTEES

Section 1. There shall be Standing Committees of the Student Government Association whose purpose it shall be to act for the association and continue in existence to further the interests and general welfare of the student body.

Section 2. Membership on Standing Committees shall be open to all members of the association.

Section 3. A Chairperson of each committee shall be appointed on an annual basis from the elected Student Senate membership by nomination from the floor and upon approval of a majority vote by the Senate.

Section 4. Standing Committees shall conduct business deliberations according to *Robert's Rules of Order* and report to the Student Senate through the Chairperson at regularly scheduled assemble meetings to inform the legislature of action taken, recommended or information obtained.

Section 5. The Senate can establish additional standing committees it deems necessary to carry out the general operations and functions of the Senate in representation of the Student Body. Structure and powers of standing committees shall be delineated in the SGA By-Laws.

Section 6. Standing Committees shall be:

- a. **ELECTIONS COMMITTEE**- Shall be responsible for the Student Government Association elections process, rules and regulations governing annual elections.
- b. **BUDGET COMMITTEE**- To establish and recommend for Senate approval, rules and regulations, guidelines and procedures governing budget allocations of the Student Government Association.

SGA Constitution (College Wide) – Ratified July 5, 2007. Enacted August 3, 2007.

SGA Constitution (College Wide) - Ratified April 11, 2005, Enacted June 1, 2005

Budget Committee Procedures – Ratified April 11, 2005, Enacted April 12, 2005

Elections Procedures – Ratified April 11, 2005, Enacted April 12, 2005

SGA Constitution (Old Westbury Campus) – Rescinded May 30, 2005

SGA Constitution (Manhattan Campus) – Rescinded May 30, 2005

SGA Constitution (Central Islip Campus) – Rescinded May 30, 2005