

https://www.york.cuny.edu/student-development/career-services

## **Resume Tips- Name Issues**

Can use nickname, degree, suffix, pronunciation or name on their business cards and email signatures and voicemails on their resumes – as long as it is consistent.

- The name on your resume does not necessarily need to be your legal name.
- Pronunciation assistance: "Nancy Chlopowicz (Clop'-o-witz)."
- Nickname included: Afshinamibaka (Afshin) Mohapatra
- Use the variation that you want to be known by: Elizabeth Jones; Liz Jones; or Elizabeth (Liz) Jones

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