

YORK COLLEGE ASSOCIATION

STUDY ABROAD/STUDY AWAY SCHOLARSHIP

Application and Eligibility Criteria

Eligibility Criteria and Guidelines

- Students must be currently registered at York College and be in good standing. (Good standing refers to the absence of blocks on your record, e.g., financial aid, library, bursar, etc. and no disciplinary record).
- To be eligible a cumulative minimum GPA of 2.8 at York College is required during the submission of the application **and** at the time that travel begins¹.
- For Study Abroad, applicant must have fully completed a minimum of 45 credits, of which at least 15 credits must have been fully completed at York College.
- For study Away, applicants must have fully completed a minimum of 30 credits, of which at least 15 credits must have been fully completed at York College.
- Funding support of up to sixty (60) percent of the total allowable Study Abroad expense may be provided, not to exceed \$3,000.00. Applicants are encouraged to apply to other sources to help defray travel related expenses.
- Funding support for up to sixty (60) percent of the total allowable Study Away expense may be provided, not to exceed \$2000.00. Applicants are encouraged to apply to other sources to help defray travel related expenses.
- Completed applications must be received by: July 15 (for fall travel), December 9th (for winter/spring travel), and May 17th (for summer travel).
- The program will fund only one Study Abroad/Study Away experience per academic year (August – July).
- Students may be funded for a maximum of two Study Abroad/Study Away experiences while enroll at the college
- Students who meet or will meet graduation requirements before the Study Abroad/Study Away activity takes place are not eligible for funding.
- Students will be required to submit a report and make a presentation to the York College Association upon return from their experiences.

A complete application consists of the following materials

¹ Students transfer only credits to York College, not grade point averages. So, previous transfer GPA does **not** count towards the required 2.8.

- A completed application form.
- A 300 word narrative statement describing how your Study Abroad/Study Away experience would enhance your overall educational experience. (Narrative must be typed in Times Roman font size 12 and must be double spaced).
- A letter of recommendation from a York College faculty, a vice president, dean or unit head, who is familiar with your educational experience at the college.
- An unofficial York College transcript. Transcripts will be verified by the selection committee.
- A signed Waiver and Release Form and proof of travelers' insurance (Study Abroad only) are required. If a Waiver and Release Form has already been submitted to the Study Abroad/Study Away program you will be attending, a copy of the waiver will suffice; if not, please include an original waiver with your application.
- Students must provide printed documentation of acceptance about the Study Abroad/Study Away opportunity (and any other relevant details etc.).
- Note: Final approval of this award is subject to your acceptance into the Study Abroad program to which you have applied. Study Away programs must be pre-approved by the appropriate academic department.

Applications that are missing any of the above information will be deemed incomplete and will not be considered.

For purposes of this application, Study Abroad refers to study outside the United States; and Study Away refers to study within the United States.

NOTE: The attached form must be submitted to the office of Student Development, York College/CUNY, 94-20 Guy R. Brewer Blvd., Jamaica, NY 11451.

STUDY ABROAD/STUDY AWAY APPLICATION FORM

Date

Name of Student _____ Student ID # or last 4 digits of SS # _____

Address (street, city, state, zip code)

Cell Phone: _____ York College Email address*:

Degree program: _____ Department: _____ Class of:

Dates of Study Away Activity: _____ Destination:

Study Away/Abroad main organizer or affiliate:

Incomplete, illegible, or incorrect information may lead to a delay or disqualification of this application!

All payments and/or reimbursements are subject to CUNY and State regulations – original receipts are required.

Estimated Costs

Transportation \$ _____

Lodging \$ _____

Meals \$ _____

Fees \$ _____

Miscellaneous \$ _____

TOTAL \$ _____

Student's signature _____

Date _____

-----DO NOT WRITE BELOW THIS LINE – APPLICATION COMMITTEE USE ONLY-----

Approved

Amount

Rejected

Other action _____

Signed _____

Date _____

*** You will be contacted through this official email**