How to Make Your Course Available to Students

When your courses are created on Blackboard every semester, they are made unavailable to students by default. If you want to use it, you need to make it available.

1. Log into your course site.

2. Under Course Management, click to open Control Panel if it hasn’t been open.
3. Under *Control Panel* click on *Customization*.

![Customization Panel](image1.png)

4. Expand *Customization* and click *Properties*.

![Properties Option](image2.png)

Please note that it always takes longer time for the Properties page to load. Be patient.

5. On the *Properties* page, scroll down to *Set Availability*.
6. Click “Yes” to “Make Course Available”.

7. To finish, click “Submit”.

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